



# **South Carolina Department of Labor, Licensing and Regulation 2003-2004 Annual Report**

**The Honorable Mark Sanford, Governor  
Adrienne R. Youmans, Director**

110 Centerview Drive, P.O. Box 11329, Columbia, South Carolina 29211-1329

Visit the South Carolina Department of Labor, Licensing and Regulation Web Site at: [www.llr.state.sc.us](http://www.llr.state.sc.us)

# TABLE OF CONTENTS

(The Table of Contents is hyperlinked. Click on any entry to go to that corresponding section/page.)

<b>AGENCY OVERVIEW .....</b>	<b>5</b>
<b>Office of the Director.....</b>	<b>6</b>
<b>Office of General Counsel.....</b>	<b>6</b>
<b>Office of Communications and Governmental Affairs.....</b>	<b>7</b>
 <b>DIVISION OF ADMINISTRATION.....</b>	 <b>8</b>
 <b>DIVISION OF LABOR .....</b>	 <b>9</b>
<b>Office of Occupational Safety and Health .....</b>	<b>9</b>
Program: Compliance.....	9
Program: Integrated Management Information System .....	11
Program: Standards .....	11
Program: OSH Statistics.....	12
<b>South Carolina Occupational Health and Safety Review Board .....</b>	<b>13</b>
<b>Office Of OSHA Voluntary Programs .....</b>	<b>14</b>
Program: OSHA Voluntary Programs .....	14
Program: Education and Training .....	15
Program: Consultation Services .....	16
Program: Palmetto Star .....	17
<b>Office Of Elevators And Amusement Rides .....</b>	<b>19</b>
Program: Elevator Safety Inspections .....	19
Program: Amusement Ride Safety Inspections .....	20
Program: Bungee Jumping Inspections .....	20
<b>Office Of Wages &amp; Child Labor .....</b>	<b>21</b>
<b>Office of Labor-Management Mediation .....</b>	<b>22</b>
<b>Migrant and Seasonal Farm Workers Commission .....</b>	<b>23</b>
 <b>DIVISION OF PROFESSIONAL OCCUPATIONAL LICENSING BOARDS .....</b>	 <b>24</b>
<b>Office Business and Related Services (OBRS).....</b>	<b>40</b>
<b>Office of Health and Medically Related Professions (OHMRP).....</b>	<b>25</b>
<b>Office of Property, Environmental, Design and Construction Services(OPEDACS) .....</b>	<b>57</b>
Board Of Accountancy.....	41
Board Of Architectural Examiners .....	58
Athletic Commission .....	42
Auctioneers Commission .....	43
Board Of Barber Examiners.....	44
Building Codes Council .....	59
S.C. Perpetual Care Cemetery Board .....	45
Board Of Chiropractic Examiners .....	26
Board Of Contractors.....	61
Board Of Cosmetology .....	46
Board Of Dentistry .....	47
Board Of Engineers & Land Surveyors.....	63

Board Of Environmental Certification .....	64
Board Of Registration For Foresters.....	49
Board Of Funeral Service .....	50
Board Of Registration For Geologists.....	51
Board Of Long Term Health Care Administrators .....	52
Board Of Manufactured Housing .....	65
Massage / Bodywork Panel .....	53
Board Of Medical Examiners .....	27
Board Of Medical Examiners .....	28
Board Of Nursing .....	29
Board Of Occupational Therapy .....	30
Board Of Examiners In Opticianry .....	31
Board Of Examiners In Optometry.....	32
Board Of Pharmacy .....	53
Board Of Pharmacy .....	55
Board Of Physical Therapy.....	33
Pilotage Commission .....	56
Board Of Podiatry .....	34
Board Of Examiners For Licensure Of Professional Counselors, Marriage .....	
And Family Therapists, And Psycho-Educational Specialists .....	35
Board Of Psychology .....	36
Board Of Pyrotechnic Safety .....	66
Real Estate Appraisers Board .....	67
Real Estate Commission .....	68
Residential Builders Commission .....	70
Board Of Social Work Examiners .....	37
Board Of Speech-Language Pathology And Audiology .....	38
Board Of Veterinary Examiners .....	39
<b>DIVISION OF FIRE AND LIFE SAFETY .....</b>	<b>71</b>
Program : State Emergency Preparedness, Firefighter Mobilization and Urban Search & Rescue.....	<b>72</b>
<b>Office of the State Fire Marshal.....</b>	<b>73</b>
Program: Fire Incident Reporting.....	74
Program: Licensing.....	74
Program: Field Services .....	75
Program: Engineering Services .....	77
Program: Public Fire Safety Education and Data Management .....	78
<b>South Carolina Fire Academy.....</b>	<b>79</b>
Program: Curriculum, Accreditation and Certification .....	80
Program: Regional Training.....	81
Program: Resident Training.....	82

*Look for blue hyperlinks throughout this report that will take you to referenced source information. Your computer must have Internet capability to utilize hyperlinks.*

# INTRODUCTION

On February 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 40 separate state agencies including the Department of Labor, the State Fire Academy, the Office of the State Fire Marshal and 37 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.



Currently LLR administers over 70 programs, from OSHA enforcement to professional and occupational licensing to educating the fire services. Any one of LLR's divisions could be compared to many present state agencies which are similar in size, complexity and focus.

## LLR's Four Divisions are Located in Columbia

- 1. Administration, Labor, and Professional and Occupational Licensing (POL)** - in the Kingstree Building at 110 Centerview Drive.
- 2. Fire and Life Safety** - at the State Fire Academy on Monticello Trail.

*The Director, and the offices of the General Counsel and Communications & Governmental Affairs, are located in Columbia within the Kingstree building at 110 Centerview Drive.*

## AGENCY OVERVIEW

### **Mission**

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving our state's education. LLR accomplishes its mission by:

- Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.
- Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.
- Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.
- Providing businesses and industry, the fire service, our licensees and the public relevant training and education programs.

## Office of the Director

The Office of the Director is made up of the Director and the offices of General Counsel and Communications & Governmental Affairs. The Governor, with the advice and consent of the Senate, appoints the Director.

Governor Mark Sanford appointed Adrienne Riggins Youmans as Director of the LLR in January 2003 and she was confirmed by the South Carolina State Senate on Feb. 20, 2003.

### General Counsel

The Office of the General Counsel is charged with providing litigation and advice services to all programs within LLR.

**Chief General Counsel**

**Lynne W. Rogers**

### FY2003 –2004 Statistical Information

#### Cases opened by General Counsel

Labor	85
POL	643
Fire and Life Safety	0

### Office of Communications & Governmental Affairs

The Office of Communications and Governmental Affairs promotes and explains to the public the agency's goals, activities and services using a variety of media. Staff responsible for the design, writing and printing of all agency publications, including newsletters, brochures, booklets and posters. The office manages the agency's Web site, which provides the public access to the agency and its programs 24/7.

Staff members serve as agency spokespersons to the media for all programs. The office manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. Staff members work with chambers of commerce, trade associations, etc. to promote understanding and cooperation in carrying out the agency's mission.

The office is responsible for handling ombudsman duties for the agency, working as a liaison between the Governor's Office, legislative officials, state agencies and the general public to resolve constituent complaints.

The office also is responsible for coordinating, monitoring and reviewing proposed legislation, amendments, regulations and approved bills that affect boards, commissions and divisions under LLR. This includes legislation initiated by LLR and all relative legislation drafted by parties' external to the department.

**Director**

**Jim Knight**

### FY2003 –2004 Statistical Information

#### Website

Hits on Agency Website	30,415,277
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# Office of Communications & Governmental Affairs

## FY2003 –2004 Legislative Statistical Information

The 2004 legislative session was the second half of a two-year session. LLR-related legislation that was enacted during the 2004 legislative session is listed below by effective date. Five additional regulations were introduced. They will be reviewed by the General Assembly during the 2005 legislative session.

LEGISLATION			
<b>Total Bills Monitored</b>			<b>222</b>
<b>Practice Acts Passed</b>			
Act Number	Board/ Commission	Subject	Effective Date
<a href="#">225</a>	Nursing	Practice Act	May 11, 2004
<a href="#">289</a>	Accounting	Practice Act	July 22, 2004
<a href="#">218</a>	Real Estate	Practice Act	January 1, 2005
<a href="#">293</a>	Long Term Health Care	Practice Act	August 16, 2004
<i>To be assigned</i>	Optometry	Practice Act	<a href="#">*R430</a>
<i>To be assigned</i>	Acupuncture	Practice Act	<a href="#">*R413</a>
<b>Bills Passed Offering Statutory Changes</b>			
Act Number	Board/ Commission	Subject	Effective Date
<a href="#">171</a>	Manufactured Housing	Licensure Exception	February 18, 2004
<a href="#">185</a>	Labor	At-Will Employment	March 15, 2004
<a href="#">197</a>	Manufactured Housing	Definition of New Home	April 26, 2004
<a href="#">251</a>	Pharmacy	Technician Ratio	June 17, 2004
<i>To be assigned</i>	Pyrotechnic Safety	Sales and Storage	<a href="#">*R379</a>
<i>To be assigned</i>	Pyrotechnic Safety	Counties Authorized to Restrict Use	<a href="#">*R356</a>
<i>To be assigned</i>	Building Codes Council	Modular Homes Standards	<a href="#">*R427</a>
<i>To be assigned</i>	Cosmetology	Hair Braiding	<a href="#">*R417</a>
<i>To be assigned</i>	Medical Examiners	Registered Cardiovascular Invasive Specialists	<a href="#">*R417</a>
<b>Bills Passed Impacting Professions</b>			
Act Number	Board/ Commission	Subject	Effective Date
<a href="#">229</a>	Cemetery	Destruction of Property	May 11, 2004
<a href="#">231</a>	All Boards/ Commissions	Small Business Regulatory Flexibility Act	May 11, 2004
<a href="#">235</a>	OSHA	Industrial Hygienists	May 19, 2004
<a href="#">250</a>	Medical Examiners	Tattoo	June 17, 2004
<a href="#">264</a>	Nursing	Caregiver	July 6, 2004
<a href="#">279</a>	Pharmacy, Architect	Uniform Electronic Transaction Act	July 16, 2004
<b>Regulations Passed</b>			
Regulation	Board/ Commission	Subject	Effective Date
<a href="#">2810</a>	Amusement Rides	Annual permits fee structures; liability insurance requirements	March 26, 2004
<a href="#">2818</a>	Elevator	Inspections and Fees	March 26, 2004
<a href="#">2828</a>	Contractor	Burglar Alarm	April 23, 2004
<a href="#">2829</a>	Long Term Health Care	Residential Care Facility Administrator	April 23, 2004
<a href="#">2891</a>	Medical Examiners	Continued Competency	April 26, 2004
<a href="#">2898</a>	Nursing	Licensure Requirements	April 26, 2004
<a href="#">2845</a>	OSHA Review Board	Failure to Appear	May 28, 2004
<a href="#">2860</a>	Medical Examiners	Requirements for Limited License	May 28, 2004
<a href="#">2870</a>	Labor	Recording and Reporting Occupational Injuries and Illnesses	May 28, 2004
<a href="#">2911</a>	Labor	Occupational Safety and Health Standards	May 28, 2004

\* Ratified by General Assembly, awaiting Governor's signature

## Division of Administration

110 Centerview Drive  
Kingstree Building  
Columbia, South Carolina 29210  
(803) 896-4300

### Administrative Services

The Division of Administration/Administrative Services is responsible for providing administrative support services for the agency in accordance with state and agency policies and procedures and governing federal, state and local regulations. Administrative Services is directed by an Administrative Management Team and consists of four offices:

- **The Finance Office** is responsible for directing fiscal functions of the agency and provides services and expertise in areas of procurement, property and vehicle management, and records management.
- **The Budget Office** is responsible for coordinating the agency's budget and federal grants, the agency's strategic planning initiatives, and providing mail room services.
- **The Human Resources Office** is responsible for providing services in the areas of consulting, policy development, employee relations, training, compensation, recruitment and employee benefits.
- **The Information Technology Office** provides expertise in development, implementation and maintenance of computer-based information systems and coordinates all information technology activities for the agency.

**Administrative Management Team**

**Parker Boulware, Jerry Brown,  
Barbara Derrick, Lynn Rivers**

### FY2003 –2004 Statistical Information

<b>Vouchers Processed</b>	9,857
<b>On-line license renewals</b>	31,218
<b>On-line license verification hits</b>	10 million



# DIVISION OF LABOR

110 Centerview Drive  
P. O. Box 11329  
Columbia, SC 29211-1329  
737-9220

## Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in their employer/employee relationships. [LLR's](#) Division of Labor is one of several state and federal agencies that administers the laws. Occupational Safety and Health, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses fall under this division, as well as elevators and amusement rides.

## Office of Occupational Safety and Health

Program:	Compliance
<b>Program Description:</b> The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. To see that the objectives are met, the Compliance staff (13 compliance officers and 8 industrial hygienists) conducts inspections to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance.	
<b>Administrator</b>	<b>Dottie Ison</b>

### STATISTICAL INFORMATION FY 2003-2004

<b>OSHA Inspections</b>	<b>1,523</b>
Safety	1,279
% Of safety inspections	84.0
Safety inspections per inspector	106
Health	244
% Of health inspections	16.0
Health inspections per inspector	35
Inspections resulting in findings of in-compliance	440

# of Violations		3,363
Serious	69.6%	2,342
Other than serious	29.7%	999
Repeat	0.6%	19
Willful	0.1%	3

### Employee Statistics

#### Public Sector Workforce

# of employees in SC public sector workforce	284,202
Injury and illness rate per 100 employees	7.1

**Private Sector Workforce**

# of employees in SC private sector workforce	1,450,471
Injury and illness rate per 100 employees	4.5

**Case hours and # of employees covered per inspection**

# Case hours per inspection	14.12
# Employees covered per inspection	70.2
Total # program case hours	21,503
Total # of employees covered	106,987

# Office of Occupational Safety and Health

<b>Program:</b>	<b>Compliance (continued)</b>
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## STATISTICAL INFORMATION FY 2003-2004

### # of Inspections by types

Planned	60.9%	928
Complaints	15.9%	242
Accident and fatality	5.4%	82
Referrals	4.4%	67
Follow-up	2.4%	36
Program-related	3.3%	51
Unprogram-related	6.2%	94
Monitoring	1.5%	23

<b>Program:</b>	<b>Integrated Management Information System</b>
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### Program Description:

This section has the responsibility to compile, analyze and prepare accurate data concerning safety and health inspections and activities that will assist in the management of the state OSH program. Data collected is used to plan, direct and evaluate the OSH program and to provide objective information on which to base policy decisions.

<b>Administrator</b>	<b>Dottie Ison</b>
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<b>Program:</b>	<b>Standards</b>
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### Program Description:

One permanent variance was granted on May 3, 2004, for 1910.212(a)(1). One public hearing was held to remove [1910.139 Respiratory Protection for M. Tuberculosis](#), retain [Section 1910.178\(m\)\(12\) of the Powered Industrial Truck Standard](#), and revise [1910.401-402 Commercial Driving Operations](#) including the addition of Appendix C. The Recordkeeping regulation was revised to remain in compliance with federal requirements.

<b>Administrator</b>	<b>Dottie Ison</b>
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## STATISTICAL INFORMATION FY 2003-2004

Requests for Information	# of Phone Calls
Standards information	1,512
Standards interpretation	98
Technical information / advice	132
General information	343
Referrals	379
Total # of Calls	2,464

# Office of Occupational Safety and Health

Program:	OSH Statistics
<b>Program Description:</b> The OSH Statistics Section in cooperation with <a href="#">the U.S. Department of Labor, Bureau of Labor Statistics</a> , conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses by Standard Industrial Classification <a href="#">Survey of Occupational Injuries and Illnesses</a> (SIC) and the <a href="#">Census of Fatal Occupational Injuries (CFOI) Program</a> .  Only a relatively small percentage of the total private sector employers are required to report on the BLS survey. Data collected in this survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws. The data compiled in this survey is used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses.	
<b>Administrator</b>	<b>Dottie Ison</b>

## STATISTICAL INFORMATION FY 2003-2004

### Private Sector Statistics

Number of employees in SC private sector work force	1,450,471
# of businesses sampled	4,634
# of reported private sector injuries/illnesses	554,300
# of fatal occupational injuries	107

# South Carolina Occupational Health and Safety Review Board

110 Centerview Drive  
Kingstree Building  
Columbia, South Carolina 29211-1329  
896-4370

**Program Description:**

Under [§41-15-600 through §41-15-640](#), South Carolina Code of Laws, 1976 (as amended), the [South Carolina Occupational Health and Safety Review Board](#) is responsible for hearing and deciding contested cases resulting from citations and penalties and determining time periods for abatement of citations issued by the director of LLR.

**Administrator****Joan Wilkie**

*(The Board consists of six members, one from each Congressional District.)*

<b>Board members</b>	<b>Congressional District</b>	<b># Of Assigned Cases</b>
James E. Sanderson, Jr.	#1	12
Wilbur Lee Jeffcoat	#2	5
James G. Padgett, III	#3	0
Judy R. Brigman	#4	11
Elaine L. Craft	#5	7
Vacant	#6	0
<b>TOTAL CASES</b>		<b>35</b>

## Office Of OSHA Voluntary Programs

Program:	OSHA Voluntary Programs
<p><b>Program Description:</b>  <a href="#">The Office of OSHA Voluntary Programs (OVP)</a> provides safety and health courtesy inspections, technical assistance, and safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. These confidential services are free to both public and private sector employers. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.</p> <p>The <a href="#">Voluntary Protection Program (VPP) or Palmetto Star Program</a> recognizes manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.</p>	
<b>Administrator</b>	<b>Robert Laney</b>

### STATISTICAL INFORMATION FY 2003-2004

	<u>FY00</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>
\$\$ Saved in OSHA fines by businesses achieving compliance	6.7M	5.0M	4.0M	3.0M	3.1M
Approved Palmetto Star sites	36	37	42	44	47

## Office Of OSHA Voluntary Programs

Program:	Education and Training
<b>Program Description:</b> Training classes are provided for employees and employers covering key safety issues facing workplaces today, from OSHA's Rights and Responsibilities to lock-out/tag-out to violence in the workplace. This service <a href="#">OSHA Voluntary Programs provides a variety of training programs</a> and presentations designed to reduce or eliminate safety and health hazards in the workplace. Training is available to employers and employees of both the public and private sector upon request and may occur on-site (requiring participation of 12 or more employees) or as a result of participating in one of the Regional Training programs coordinated by the training staff. In fiscal year 2004, in a total of 589 training programs were delivered to employees throughout South Carolina resulting in more than 15,597 employees being trained on various OSHA regulations and other safety and health issues.	
<b>Administrator</b>	<b>Robert Laney</b>

### STATISTICAL INFORMATION FY 2003-2004

# Of Training programs:	589
# Of Contact hours:	19,658
# Of Trainees:	15,697

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include:

- The OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management  
Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Record keeping

## Office Of OSHA Voluntary Programs

Program:	Consultation Services
<p><b>Program Description:</b>  <u><a href="#">Consultations by safety and health professionals</a></u> with expertise in safety and health workplace issues are provided to businesses and public sector employers free of charge. The consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The goal of the program is to make worksites safer.</p> <p>The only obligation of the businesses using these services is to correct imminent dangers and other serious job safety and health hazards in a timely manner.</p>	
<b>Administrator</b>	<b>Robert Laney</b>

### STATISTICAL INFORMATION FY 2003-2004

# of Consultation requests	534
# of Employees helped	8,102
# of Workplaces visited	529
# of Workplaces achieving compliance	528
# of Workplaces referred to compliance	1
Types of consulting services rendered	529
Courtesy inspections	508
Technical assistance	2
Follow-up visits	19
# of Hazards identified	8,886
# of Hazards corrected	8,870



## Office Of OSHA Voluntary Programs

Program:	Palmetto Star
<p><b>Program Description:</b>  The <a href="#">Palmetto Star Program</a> recognizes qualified employers who exceed the requirements of the <a href="#">Occupational Safety and Health Act of 1970</a> in providing their workers a safe and healthy worksite. Any employer in <a href="#">Standard Industry Classification (SIC) Codes</a> 20-39 may apply.</p> <p>Palmetto Star sites are not expected to be perfect, but they are expected to effectively protect their workers from the hazards of the workplace through their safety and health systems. A <a href="#">Palmetto Star site</a> is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.</p> <p>To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.</p> <p>The "Superstar Sites" category states that current Palmetto Star sites that have successfully undergone one 3-year re-evaluation and continue to reduce their Total Case Incident Rate (TCIR) and Days Away Restricted Transfer Rate (DART) rates, improve their safety and health systems, and provide a thorough comprehensive self-evaluation are eligible for this status. For those sites that meet these requirements, the 3-year re-evaluation may be extended for one year as long as these requirements continue to be met.</p>	
<b>Administrator</b>	<b>Robert Laney</b>

### STATISTICAL INFORMATION FY 2003-2004

# of Approved Palmetto Star sites	47
# of Approved Superstar sites	4
# of Initial evaluations conducted	3
# of Initial approvals for FY03-04	3
# of Three-year re-evaluation conducted	9

## Office Of OSHA Voluntary Programs

<b>Palmetto Star Sites</b>	<b>Location</b>	<b>Approval Date</b>
Milliken and Company	Gilliand Plant, Laurens, SC	05/31/94
Milliken and Company	Dewey Plant, Inman, SC	07/29/94
United Defense	Aiken, SC	09/30/94
Milliken and Company	New Prospect, Campobello, SC	01/31/95
Milliken and Company	Barnwell Plant, Barnwell, SC	03/31/95
Milliken and Company	Cushman Plant, Williamston, SC	05/31/95
Milliken and Company	Judson Plant, Greenville, SC	07/31/95
Milliken and Company	Gaffney Plant, Gaffney, SC	10/05/95
Milliken and Company	Gerrish Plant, Pendleton, SC	11/30/95
Milliken and Company	Monarch Plant, Union, SC	01/25/96
Milliken and Company	Auto Lamination, Spartanburg, SC	02/28/96
Milliken and Company	Saluda Plant, Saluda, SC	04/30/96
Milliken and Company	Gayley Plant, Marietta, SC	08/30/96
Georgia Pacific	Prosperity Plant, Prosperity, SC	09/10/96
Milliken and Company	Peerless Plant, Belton, SC	10/25/96
Milliken and Company	Gillespie Plant, Union, SC	12/05/96
Milliken and Company	Kingstree Plant, Kingstree, SC	01/27/97
Milliken and Company	Cedar Hill Plant, Jonesville, SC	02/10/97
Milliken and Company	Abbeville Plant, Abbeville, SC	06/12/97
Milliken and Company	Cypress Plant, Blacksburg, SC	07/07/97
Tenneco Automotive	Monroe Anderson, Anderson, SC	07/07/97
Milliken and Company	Defore Plant, Clemson, SC	09/30/97
Milliken and Company	Excelsior/Union Plant, Union, SC	10/31/97
Milliken and Company	Sharon Plant, Abbeville, SC	02/26/98
Milliken and Company	Johnston Plant, Johnston, SC	04/10/98
Jacobs Applied Technology	Orangeburg, SC	04/10/98
Milliken and Company	McCormick Plant, McCormick, SC	04/30/98
Black and Veatch	Cogen South North Charleston, SC	06/30/98
Allied Signal	Aerospace Plant, Greer, SC	07/15/98
Milliken and Company	Pendleton Plant, Pendleton, SC	09/30/98
Milliken and Company	Honea Path Plant, Honea Path, SC	02/26/99
Milliken and Company	Magnolia Plant, Blacksburg, SC	03/10/99
International Paper	Log/Fiber, Georgetown, SC	03/12/99
Milliken and Company	Packaging Plant, White Stone, SC	02/23/00
Roger Milliken Research and Customer Center		
	Spartanburg, SC	05/31/00
Solutia, Inc.	Greenwood, SC	07/31/00
Tyco Healthcare-Kendall/	Camden, SC	02/08/01
Wateree		
Westvaco Forest Res. Div.	Summerville, SC	09/11/01
GE Medical Systems	Florence, SC	0/22/01
Milliken and Company	Enterprise Plant, Marietta, SC	11/15/01
Bridgestone/Firestone	Graniteville, SC	01/08/02
Milliken and Company - Sycamore Transportation/Distribution Center		
	Clinton, SC	01/08/02
FC Finishing	Union, SC	06/07/02
Jacobs Applied Technology Inc.	Goose Creek, SC	06/04/03
Georgia Pacific	Holly Hill, SC	07/25/03
International Paper	Prosperity, SC	12/29/03
Milliken and CompanyHillcrest Plant	Simpsonville, SC	05/08/04
<b>Palmetto SuperStar Sites</b>	<b>Location</b>	<b>Approval Date</b>
Milliken and Company	(Johnston Plant) - Johnston, SC	01/01/04
Milliken and Company	(Judson Plant) - Greenville, SC	01/01/04
Milliken and Company	(Pendleton Plant) - Pendleton, SC	01/01/04
Milliken and Company	(Sharon Plant) - Abbeville, SC	01/01/04

# Office Of Elevators And Amusement Rides

**Program Description:**

The office was created in 1986 to administer the [South Carolina Elevator Code](#) and the [South Carolina Amusement Ride Safety Code](#). To ensure compliance with both codes, the licensing staff of 10 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

**Administrator****Duane Scott****Program:****Elevator Safety Inspections****Program Description:**

Under [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, 8,475 elevators and related equipment have been registered in South Carolina. The highest numbers of registered facilities are in Richland, Charleston, Greenville and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

**Administrator****Duane Scott****Fiscal Year 2003-2004 Statistical Information**

<b># of Inspections</b>	<b>7,405</b>
Inspections by State Inspectors	6,374
Inspections by licensed private inspectors	1,031

## Office Of Elevators And Amusement Rides

<b>Program:</b>	<b>Amusement Ride Safety Inspections</b>
<b>Program Description:</b> Under <a href="#">Chapter 18 of Title 41</a> of the South Carolina Code of Laws 1976 (as amended), the <a href="#">Office of Elevators and Amusement Rides</a> administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.	
<b>Administrator</b>	<b>Duane Scott</b>

### Fiscal Year 2003-2004 Statistical Information

# of Inspections	757
Resulting from accidents	1
Resulting from complaints	14

<b>Program:</b>	<b>Bungee Jumping Inspections</b>
<b>Program Description:</b> The office began regulating the practice of bungee jumping in July 1994. In FY 2003/04, Myrtle Beach was the only site in the state with a bungee jumping device.	
<b>Administrator</b>	<b>Duane Scott</b>

## Office Of Wages & Child Labor

### Program Description:

It is the responsibility of the [Office of Wages & Child Labor](#) to enforce the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act No. 380, a complete revision of the Payment of Wages Law. As signed by the Governor on April 21, 1986, this Act requires employers to give written notice to employees of certain key terms and conditions of their wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act No. 135, which is an amendment to state child labor laws as signed by the Governor on June 8, 1989. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

**Administrator**

**Mark Dorman**

### STATISTICAL INFORMATION FY 2003-2004

Wage violations cited	
Wage complaints investigated	3,948
Avg. # of violations per investigation	2.4
# of Warnings issued	623
# of Citations issued	804
Child labor violations cited	45
Child labor complaints investigated	48
Avg. # of violations per investigation	1.0
# of Warnings issued	2
# of Citations issued	28
Wages collected for employees	\$648,300

# Office of Labor-Management Mediation

## Program Description:

Under §41-17-10 of the South Carolina, 1976 (as amended), the LLR director is responsible for assisting in the settlement of labor disputes (except railroads and express companies doing business by rail). The [Office of Labor-Management Mediation](#) investigates industrial disputes, strikes, lockouts and their causes, and tries to help the two sides reach an agreement. When requested by both sides, a mediator will act as arbitrators or appoint other arbitrators. In general, the Office of Labor-Management Mediation tries to eliminate the causes of misunderstanding and differences between organized labor and management.

This office also administers the South Carolina Right-to-Work Law (S.C. Code of Laws, [§41-7-10 through §41-7-90](#)), which provides that the rights of workers shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union.

**Administrator**

**Jim Phillips**

## Fiscal Year 2003-2004 Statistical Information

# of Union workers involved in negotiations	10,253
# of Right-to-Work cases	12
# of Contracts Negotiated	93

<b>Strikes reported</b>	<b>1</b>
Work hours lost due to strikes	3,600
Workers involved in strikes	300

# Migrant and Seasonal Farm Workers Commission

**Program Description:**

The South Carolina Migrant and Seasonal Farm Workers Commission is charged with the responsibility of “examination and supervision of the migrant labor programs in South Carolina, the cooperation with state and federal agencies in improving existing programs, and the coordination of programs to improve the conditions for migrant labor.”

[The Office](#) operates as a clearinghouse by assisting, coordinating and monitoring programs and services provided by public and private organizations. The office works closely with all agencies addressing the laws pertaining to farmers and migrant and seasonal farm workers in South Carolina.

**Administrator****Joan Wilkie**

# DIVISION OF PROFESSIONAL AND OCCUPATIONAL LICENSING BOARDS

110 Centerview Drive  
Kingstree Building  
Columbia, South Carolina 29210  
(803) 896-4300

## Overview:

As an administrative unit within the Department of Labor, Licensing & Regulation, the [Division of Professional and Occupational Licensing](#) provides services to 37 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for over 270,689 licensees in South Carolina.

The 37 licensing boards protect the health, safety and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most of the boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify (In FY 03-04, there were 31,218 on-line licensure renewals), and establishes regulations that set ethical and technical competence standards for the professionals it licenses (In FY03-04, the POL Boards received over 10 million on-line licensure verification hits). The boards also take disciplinary action, against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters at professional association and other meetings.

Administrative areas	# of Boards
Office of Business and Related Services <a href="#">Randall L. Bryant, Assistant Deputy Director</a>	14
Office of Health and Medically Related Professions <a href="#">Ruby Brice McClain, Assistant Deputy Director</a>	13
Office of Property, Environmental, Design and Construction Services <a href="#">Robert L. Selman, Assistant Deputy Director</a>	10



# **Office of Health and Medically Related Professions (OHMRP)**

The following occupational and professional licensing boards are in the Office of Business and Related Services:

- **Board of Chiropractic Examiners**
- **Board of Medical Examiners**
- **Board of Nursing**
- **Board of Occupational Therapy**
- **Board of Examiners in Opticianry**
- **Board of Examiners in Optometry**
- **Board of Physical Therapy Examiners**
- **Board of Podiatry Examiners**
- **Board of Examiners for Licensure of Professional Counselors and Marital and Family Therapists**
- **Board of Examiners in Psychology**
- **Board of Social Work Examiners**
- **Board of Examiners in Speech-Language Pathology and Audiology**
- **Board of Veterinary Medical Examiners**

# BOARD OF CHIROPRACTIC EXAMINERS

## Program Description:

The Board of Chiropractic Examiners was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Building, Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4587
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Chiropractors/">http://www.llr.state.sc.us/POL/Chiropractors/</a>

## Administrator:

**Alana T. Holmes**

[holmesa@llr.sc.gov](mailto:holmesa@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board Established:	1932
SC Code of Laws Section:	40-9-10, et. seq.
Regulation:	25-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district & top two candidates submitted to the Governor
Board Meetings:	At least 3 times annually

## Licensure Information:

#States & jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 7/1-6/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Type of Exam:	National exam & state exam on SC rules and regs.

## STATISTICAL INFORMATION FY 2003-2004

*(During July 1, 2003 – June 30, 2004)*

Licensee Category:	# of Licensees:
Doctor of Chiropractic	1,280

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	32
<b>Investigations:</b>	32
<b>Dispositions:</b>	
• Dismissed:	12
• Hearings:	2
• Consent Orders:	9
• Administrative Suspension:	1
• Pending:	19

# BOARD OF MEDICAL EXAMINERS

## Program Description:

The primary mission of the board is to protect the public and fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners and anesthesiologist's assistants; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

**Prior to LLR, Board was:** Independent/private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11289 Columbia, South Carolina 29211-1289
<b>Telephone:</b>	(803) 896-4500
<b>Fax:</b>	(803) 896-4515
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Medical/">http://www.llr.state.sc.us/POL/Medical/</a>

## Administrator:

**John D. Volmer**

[volmerj@llr.sc.gov](mailto:volmerj@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board Established:

1920

SC Code of Laws Section:

40-47-10 et. seq.

Regulation:

81-10 et. seq.

Board Member Slots:

10

How appointed:

- **8 elected members** w/ advice and consent of Gov & the S.C. State Senate
- **2 Gov. appointed members** w/ advice and consent of the S.C. State Senate

Board Meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

50 states & 11 jurisdictions

Licensure Period:

- Physician Annually  
7/1-6/30
- Physician Assistant Annually  
1/1-12/31
- Respiratory Care Practitioner Annually  
3/1-2/28
- Anesthesiologist Assistant Annually  
1/1-12/31

Endorsement Accepted:

No

Licensee Population Trend:

Increasing

## STATISTICAL INFORMATION FY 2003-2004

### Licensee Category:

**# of Licensees: 15,376**

Physician	12,930
Physician Assistant ( <i>Bd. administers jurisprudence</i> )	381
Respiratory Care Practitioner	2,060
Anesthesiologist Assistant	5

# BOARD OF MEDICAL EXAMINERS

## COMPLAINT / INVESTIGATION INFORMATION

(During July 1, 2003 – June 30, 2004)

<b>Complaints Received:</b>	<b>316</b>
<b>Investigations:</b>	<b>537</b>
<b>Dispositions:</b>	
• Dismissed:	221
• Hearings:	28
• Consent Orders:	6
• Cease and Desist Orders:	0
• Administrative Suspension:	20
• Pending:	431
• Other:	
○ <i>Final Order:</i>	64
○ <i>Agreement:</i>	7
○ <i>Reinstatement:</i>	7
○ <i>Order Requiring Evaluation</i>	16
○ <i>Public Reprimand</i>	27
○ <i>Private Reprimand</i>	25

# BOARD OF NURSING

## Program Description:

The purpose of the Board of Nursing is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 12367 Columbia, South Carolina 29211-2367
<b>Telephone:</b>	(803) 896-4550
<b>Fax:</b>	(803) 896-4525
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Nursing/">http://www.llr.state.sc.us/POL/Nursing/</a>

## Administrator:

**Martha Bursinger**  
[bursingerm@llr.sc.gov](mailto:bursingerm@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board Established:	1935
SC Code of Laws Section:	40-33-10, et. seq.
Regulation:	91-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Every 2 months

## Licensure Information:

# States & jurisdictions that license same profession:	50 States + 11 jurisdictions
Licensure Period:	Biennial 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam - privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 56,022</b>
Licensed Practical Nurse (LPN)	11,374
Registered Nurse (RN)	42,272
Advanced Practice Registered Nurse (APRN)	2,376

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	<b>699</b>
<b>Investigations:</b>	<b>438</b>
<b>Dispositions:</b>	
• Dismissed:	156
• Hearings:	45
• Consent Orders:	64
• Cease and Desist Orders:	2
• Suspensions:	96
• Voluntary Surrenders:	6
• Revocations:	1
• Pending:	137

# BOARD OF OCCUPATIONAL THERAPY

## Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4683
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/OccupationalTherapy/">http://www.llr.state.sc.us/POL/OccupationalTherapy/</a>

## Administrator:

**Kate K. Cox**

[coxk@llr.sc.gov](mailto:coxk@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:	1977
SC Code of Laws Section:	40-36, et. seq.
Regulation:	94-1, et. seq.
Board member slots:	7
How appointed:	By the Gov. w/advice and consent of the Senate
Board meetings:	Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennially
	3/16-3/15
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Increasing
Type of exam:	National exam – privatized

## STATISTICAL INFORMATION FY 2003-2004

*(During July 1, 2003 – June 30, 2004)*

<b>Licensee Category:</b>	<b># of Licensees: 1,464</b>
Occupational Therapist	1,066
Occupational Therapy Assistants	398

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	2
<b>Investigations:</b>	2
<b>Dispositions:</b>	
• Other: (Referred - outside jurisdiction)	2

# BOARD OF EXAMINERS IN OPTICIANRY

## Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of Opticianry in South Carolina. The Board administers a practical examination to all Opticianry candidates, licenses qualified opticians and contact lens dispensers, and registers apprentices. It also investigates complaints and disciplines opticians and apprentices if necessary.

**Prior to LLR, Board was:** Private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4681
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Opticians/">http://www.llr.state.sc.us/POL/Opticians/</a>

## Administrator:

**Angie Combs**

[combsa@llr.sc.gov](mailto:combsa@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:

1978

SC Code of Laws Section:

40-38, et. seq.

Regulation:

96-1, et. seq.

Board member slots:

7

How appointed:

Peer nominations, election, approved by Gov.

Board meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

22 States

Licensure period:

Annually

10/2-10/1

Endorsement or Reciprocity accepted:

Neither

Licensee population trend:

Static

Type of exam:

Natl. Bd. Exam & Bd.  
administered Practical  
Exam

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 657</b>
Opticians	423
Contact Lens Dispensers	155
Registered Apprentices	79

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	17
<b>Investigations:</b>	24
<b>Dispositions:</b>	
• Dismissed:	10
• Cease and Desist Orders:	10
• Pending:	9

# BOARD OF EXAMINERS IN OPTOMETRY

## Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists, investigates complaints against licensees, and disciplines if necessary. Policies are developed that assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes.

**Prior to LLR, Board was:** Private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-
<b>Telephone:</b>	(803) 896-4679
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Optometry/">http://www.llr.state.sc.us/POL/Optometry/</a>

## Administrator:

**Angie Combs**

[combsa@llr.sc.gov](mailto:combsa@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:

1917

SC Code of Laws Section:

40-37, et. seq.

Regulation:

95-1, et. seq.

Board member slots:

7

How appointed:

Peer nominations, election, approved by Gov.

Board meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

50 States

Licensure period:

Annually

10/2-10/1

Endorsement or Reciprocity accepted:

Endorsement

Licensee population trend:

Static

(Only 3% increase)

Type of exam:

Natl. Bd. Exam &

Bd. admin.

Jurisprudence Exam

## STATISTICAL INFORMATION FY 2003-2004

### Licensee Category:

**# of Licensees: 634**

Optometry

634

## COMPLAINT / INVESTIGATION INFORMATION

(During July 1, 2003 – June 30, 2004)

### Complaints Received:

7

### Investigations:

8

### Dispositions:

- Dismissed:
- Cease and Desist Orders:
- Pending:

4

1

8



# BOARD OF PHYSICAL THERAPY

## Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4655
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/PhysicalTherapy/">http://www.llr.state.sc.us/POL/PhysicalTherapy/</a>

## Administrator:

**Veronica Reynolds**

[reynoldsv@llr.sc.gov](mailto:reynoldsv@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:	1952
SC Code of Laws Section:	40-45, et. seq.
Regulation:	101-1, et. seq.
Board member slots:	9
How appointed:	By the Governor
Board meetings:	Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennial
	1/1-12/31
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Increasing
Type of exam:	National

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 3,221</b>
Physical Therapist	2,211
Physical Therapist Provisional	2
Physical Therapist Assistant	1,007
Physical Therapist Assistant Provisional	1

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	15
<b>Investigations:</b>	14
<b>Dispositions:</b>	
• Dismissed:	2
• Hearings:	4
• Consent Orders:	6
• Cease & Desist Orders:	2
• Pending:	5

# BOARD OF PODIATRY

## Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

**Prior to LLR, Board was:** private firm – contractual management

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11289 Columbia, South Carolina 29211-1289
<b>Telephone:</b>	(803) 896-4685
<b>Fax:</b>	(803) 896-4515
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Podiatry/">http://www.llr.state.sc.us/POL/Podiatry/</a>

## Administrator:

**John D. Volmer**

[volmerj@llr.sc.gov](mailto:volmerj@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:

1935

SC Code of Laws Section:

40-51, et. seq.

Regulation:

134-10, et. seq.

Board member slots:

5

How appointed:

Congressional district election, candidates are then confirmed by the Governor w/ advice and consent of the Senate

Board meetings:

Semi-annual

## Licensure Information:

# States & jurisdictions that license same profession:

50 States

Licensure period:

Annually

1/1-12/31

Endorsement or Reciprocity accepted:

No

Licensee population trend:

Increasing

Type of exam:

National exam & Bd.  
administered practical  
exam and  
PMLEXIS exam

## STATISTICAL INFORMATION FY 2003-2004

### Licensee Category

**# of Licensees: 148**

Podiatrist

148

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

**Complaints Received:**

3

**Investigations:**

3

**Dispositions:**

- Hearings:

0

- Other: (license revoked)

0

# BOARD OF EXAMINERS FOR LICENSURE OF PROFESSIONAL COUNSELORS, MARRIAGE AND FAMILY THERAPISTS, AND PSYCHO-EDUCATIONAL SPECIALISTS

## Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4658
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Counselors/">http://www.llr.state.sc.us/POL/Counselors/</a>

## Administrator:

**Kate K. Cox**

[coxk@llr.sc.gov](mailto:coxk@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:	1985
SC Code of Laws Section:	40-75, et. seq.
Regulation:	36-10, et. seq.
Board member slots:	9
How appointed:	By the Governor
Board meetings:	Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennially
	9/1-8/31
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Fluctuating
Type of exam:	National Exam

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category:	# of Licensees: 2,209
Licensed Professional Counselor (LPC)	1,305
Licensed Professional Counselor – Interns (LPC-I)	193
Licensed Marriage & Family Therapist (LMFT)	217
Licensed Marriage & Family Therapist - Interns (LMFT-I)	14
Licensed Professional Counselor – Supervisor (LPC-S)	221
Licensed Professional Counselor – Supervisor In Training (LPC-SIT)	32
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	38
Licensed Marriage & Family Therapist – Supervisor In Training (LMFT-SIT)	5
Licensed Professional Educational Specialist (LPES)	184

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	19
<b>Investigations:</b>	19
<b>Dispositions:</b>	
• Dismissed:	17
• Consent Orders:	5

## BOARD OF PSYCHOLOGY

### Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

**Prior to LLR, Board was:** Independent state agency

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4664
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Psychology/">http://www.llr.state.sc.us/POL/Psychology/</a>

### Administrator:

**Patricia F. Glenn**

[glennp@llr.sc.gov](mailto:glennp@llr.sc.gov)

### Assistant Deputy Director:

**Ruby Brice McClain**

Board established:	1968
SC Code of Laws Section:	40-55-10, et. seq.
Regulation:	Chapter 100
Board member slots:	8
How appointed:	By the Governor
Board meetings:	At least 5 meetings annually

### Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennially 12/1-11/30
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Increasing
Type of exam:	Written Exam
	- Natl. Exam
	<b>Oral Exam</b>
	- Bd. Admin.

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 568</b>
Psychologist	568

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	27
<b>Investigations:</b>	27
<b>Dispositions:</b>	
• Final Order	1
• Consent Order	1
• Cease and Desist Orders:	5
• Dismissed:	10
• Pending:	6
• Other: (Complaints transferred to another agency)	4

# BOARD OF SOCIAL WORK EXAMINERS

## Program Description:

This Board reviews applicant credentials and licenses social workers who practice in the state. The Board currently licenses five levels of social workers (LISWs will be phased out by 3/06 per Chapter 55 because they will now be specializing in clinical or advanced scope of practice). The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

**Prior to LLR, Board was:** private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4665
<b>Fax:</b>	(803) 896-4687
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/SocialWorkers/">http://www.llr.state.sc.us/POL/SocialWorkers/</a>

## Administrator:

**Patricia F. Glenn**

[glennp@llr.sc.gov](mailto:glennp@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:

1968

SC Code of Laws Section:

40-63-5, et. seq.

Regulation:

Chapter 110

Board member slots:

7

How appointed:

By the Gov. w/ Senate confirmation

Board meetings:

At least 5 annually

## Licensure Information:

# States & jurisdictions that license same profession:

50 States

Licensure period:

Biennially

1/1-12/31

Endorsement or Reciprocity accepted:

Reciprocity

Licensee population trend:

Increasing

Type of exam:

Natl. Written Exam

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 4,226</b>
Licensed Baccalaureate Social Worker (LBSW)	1,340
Licensed Masters Social Worker (LMSW)	1,915
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	779
Licensed Independent Social Worker – Advanced Practice (LISW-AP)	43
Licensed Independent Social Worker (LISW)	74
Licensed Independent Social Worker - CP & AP (Dual)	75

## COMPLAINT / INVESTIGATION INFORMATION

*(During July1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	<b>25</b>
<b>Investigations:</b>	<b>25</b>
<b>Dispositions:</b>	
• Final Orders: (Public Reprimand)	2
• Dismissed:	4
• Consent Orders:	9
• Pending:	9
• Other: (Complaints transferred to another agency)	1

# BOARD OF SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

## Program Description:

This Board's primary responsibility is to protect the public through the regulation and professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

**Prior to LLR, Board was:** Private firm – contract management

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4650
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Speech/">http://www.llr.state.sc.us/POL/Speech/</a>

## Administrator:

**Veronica Reynolds**

[reynoldsv@llr.sc.gov](mailto:reynoldsv@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established: 1974

SC Code of Laws Section: 40-67, et. seq.

Regulation: 115-20, et. seq.

Board member slots: 5

How appointed: By the Gov. w/advice and consent of the Senate

Board meetings: Quarterly

## Licensure Information:

# States & jurisdictions that license same profession: 48 States

Licensure period: Biennially

4/1-3/31

Endorsement or Reciprocity accepted: Endorsement

Licensee population trend: Decreasing

Type of exam: National

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 1,221</b>
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Speech-Language Pathologist	1,018
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Speech-Language Pathologist – Intern	39
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Speech-Language Pathologist – Assistant	9
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Audiologist	153
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Audiologist – Intern	2
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## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	<b>8</b>
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<b>Investigations:</b>	<b>8</b>
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### Dispositions:

• Hearings:	1
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• Consent Orders:	4
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• Pending:	3
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# BOARD OF VETERINARY EXAMINERS

## Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

**Prior to LLR, Board was:** private firm – contract management

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4598
<b>Fax:</b>	(803) 896-4719
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Veterinary/">http://www.llr.state.sc.us/POL/Veterinary/</a>

## Administrator:

**Alana T. Holmes**

[holmesa@llr.sc.gov](mailto:holmesa@llr.sc.gov)

## Assistant Deputy Director:

**Ruby Brice McClain**

Board established:	1920
SC Code of Laws Section:	40-69, et. seq.
Regulation:	120-10, et. seq.
Board member slots:	8
How appointed:	Election by district & top two candidates submitted to the Governor
Board meetings:	4 Annually

## Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennially
	1/1-12/31
Endorsement or Reciprocity accepted:	Neither
Licensee population trend:	Increasing
Type of exam:	National Exam & Bd. exam on SC rules & regs

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 1,319</b>
Veterinarian	1,195
Animal Health Technician	124

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	41
<b>Investigations:</b>	41
<b>Inspections:</b>	27
<b>Dispositions:</b>	
• Dismissed:	14
• Hearings:	11
• Consent Orders:	1
• Pending:	26

## **Office Business and Related Services (OBRS)**

The following occupational and professional licensing boards are in the Office of Business and Related Services:

- **Board of Accountancy**
- **Athletic Commission**
- **Auctioneers Commission**
- **Board of Barber Examiners**
- **Cemetery and Perpetual Care Board**
- **Board of Cosmetology**
- **Board of Dentistry**
- **Board of Registration for Foresters**
- **Board of Funeral Service**
- **Board of Registration for Geologists**
- **Long Term Health Care Administrators Board**
- **Massage and Bodywork Panel**
- **Board of Pharmacy**
- **Pilotage Commission**



# BOARD OF ACCOUNTANCY

## Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountants, public accountants and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 104 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4770
<b>Fax:</b>	(803) 896-4554
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Accountancy/">http://www.llr.state.sc.us/POL/Accountancy/</a>

## Administrator:

**Doris E. Cubitt, CPA**

[cubittde@llr.sc.gov](mailto:cubittde@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established: 1915  
 SC Code of Laws Section: 40-2, et. seq.  
 Regulation: 1-21, et. seq.  
 Board member slots: 9  
 How appointed: By the Governor from recommendations by professional association.  
 Board meetings: 6 annually

## Licensure Information:

# States & jurisdictions that license same profession: 50 States & Guam, PR, VI, DC  
 Licensure period: Annually  
 6/30  
 Endorsement or Reciprocity accepted: Endorsement  
 Licensee population trend: CPAs – Increasing  
 PAs – Decreasing  
 APs – Decreasing  
 Type of exam: National Exam  
 Privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 5,427</b>
Certified Public Accountants (CPA)	5,231
Public Accountants (PA)	34
Accounting Practitioners (AP)	162

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	48
<b>Investigations:</b>	48
<b>Dispositions:</b>	
• Dismissed:	20
• Hearings:	1
• Consent Orders:	3
• Pending:	24

# ATHLETIC COMMISSION

## Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission investigates complaints and provides disciplinary actions whenever necessary.

**Prior to LLR, Commission was:** private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4571
<b>Fax:</b>	(803) 896-4554
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Athletic/">http://www.llr.state.sc.us/POL/Athletic/</a>

## Assistant Deputy Director and Administrator:

**Randall L. Bryant**  
[bryantr@llr.sc.gov](mailto:bryantr@llr.sc.gov)

Board established: 1984  
SC Code of Laws Section: 40-81, et. seq.  
Regulation: 20-10, et. seq.  
Board member slots: 8  
How appointed: By the Governor w/ advice and consent of the Senate  
Board meetings: 2 Annually

## Licensure Information:

# States & jurisdictions that license same profession: 42  
Licensure period: Annually 1/1  
Endorsement or Reciprocity accepted: Neither  
Licensee population trend: Increasing  
Type of exam: Medical exam

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category:	# of Licensees: 494
Announcer	10
Boxer	58
Judge	8
Kick Boxer	4
Manager	4
Matchmaker	1
OSTB	21
Promoter	15
Referee	16
Second	39
Timekeeper	2
Trainer	1
Wrestler	315
Permit Category	# of Permits: 83
Boxing	11
Kickboxing	1
OTSB	8
Wrestling	63

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	2
<b>Investigations:</b>	2
<b>Dispositions:</b>	
• Dismissed	1
• Consent Orders:	0
• Pending:	1

# AUCTIONEERS COMMISSION

## Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

**Prior to LLR, Commission was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4853
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Auctioneers/">http://www.llr.state.sc.us/POL/Auctioneers/</a>

## Administrator:

**Lenora Addison-Miles**

[milesl@llr.sc.gov](mailto:milesl@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:	1977
SC Code of Laws Section:	40-6, et. seq.
Regulation:	14-10, et. seq.
Board member slots:	5
How appointed:	By the Governor
Board meetings:	Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:	17
Licensure period:	Annually
	6/30
Endorsement or Reciprocity accepted:	Reciprocity
Licensee population trend:	Increasing
Type of exam:	Board admin.

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 1,295</b>
Auctioneers	1,115
Auction firms	177
Apprentice Auctioneers	3

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	19
<b>Investigations:</b>	19
<b>Dispositions:</b>	
• Dismissed:	12
• Consent Orders:	1
• Pending:	6

## BOARD OF BARBER EXAMINERS

### Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barber shops and barber schools in the state. In addition, the Board investigates complaints and provides discipline when necessary.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4491
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Barber/">http://www.llr.state.sc.us/POL/Barber/</a>

### Administrator:

**Eddie L. Jones**

[jones@llr.sc.gov](mailto:jones@llr.sc.gov)

### Assistant Deputy Director:

**Randall L. Bryant**

Board established:	1937
SC Code of Laws Section:	40-7, et. seq.
Regulation:	17-10, et. seq.
Board member slots:	6
How appointed:	By the Governor
Board meetings:	Bi-monthly

### Licensure Information:

# States & jurisdictions that license same profession:	44
Licensure period:	Biennially 6/30
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Fluctuating
Type of exam:	Written – privatized Written Practical and Instructor -- privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 6,388</b>
Registered Barbers	1,910
Apprentice Barbers	169
Master Hair Care Specialist	1,910
Shampoo Assistant	3
Manicurist	17
Barber Shop License	1,474
Barber School License	14
Instructor License	425
Student Permit	255
On-the-job training Permit	211

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	35
<b>Investigations:</b>	35
<b>Inspections:</b>	1,005
<b>Dispositions:</b>	
• Dismissed:	12
• Consent Orders:	10
• Pending:	3

# S.C. PERPETUAL CARE CEMETERY BOARD

## Program Description:

Perpetual Care Cemeteries are regulated to insure that the trust funds held for the cemetery are administered with sound business practices to ensure that funds are available in perpetuity for the care and maintenance of the cemetery.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4677
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Cemetery/">http://www.llr.state.sc.us/POL/Cemetery/</a>

## Administrator:

**H. Rion Alvey**

[alveyh@llr.sc.gov](mailto:alveyh@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:

Re-established in 2003

SC Code of Laws Section:

40-8, et. seq.

Regulation:

None

Board member slots:

7

How appointed:

By the Gov. from nominees from the state cemetery associations  
and 3 public members

Board meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

40 States

Licensure period:

Annually

1/1

Endorsement or Reciprocity accepted:

None

Licensee population trend:

N/A

Type of exam:

None

## STATISTICAL INFORMATION FY 2003-2004

**Licensee Category:** Initial licensing in process

**# of Licensees:** 126

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

### Complaints Received:

N/A

Statute only requires that the Board monitor consumer complaints received by licensees to insure that they are resolved.

### Investigations:

N/A

### Dispositions:

N/A

# BOARD OF COSMETOLOGY

## Program Description:

The Board licenses and regulates cosmetologists, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, estheticians, and manicurists. The Board investigates complaints and disciplines when appropriate.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4568
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Cosmetology/">http://www.llr.state.sc.us/POL/Cosmetology/</a>

## Administrator:

**Eddie L. Jones**

[jones@llr.sc.gov](mailto:jones@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:	1934
SC Code of Laws Section:	40-13, et. seq.
Regulation:	35-10, et. seq.
Board member slots:	7
How appointed:	By the Gov.
Board meetings:	Bi-monthly

## Licensure Information:

# States & jurisdictions that license same profession:	44
Licensure period:	Annually
	Practitioners – 3/10
	Salons – 6/30
Endorsement or Reciprocity accepted:	Endorsement
Licensee population trend:	Fluctuating
Type of exam:	Written & Practical
	Privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 34,281</b>
Registered Cosmetologist	18,601
Instructor	472
Esthetician	661
Nail Technician	2,767
Booth Renter	4,797
Cosmetology School	78
Cosmetology Instructor	472
Esthetician Instructor	15
Nail Technician Instructor	18
Salon	6,400

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	262
<b>Investigations:</b>	262
<b>Inspections:</b>	4,944
<b>Dispositions:</b>	
• Dismissed:	104
• Hearings:	2
• Consent Orders:	2
• Pending:	17

# BOARD OF DENTISTRY

## Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental laboratory technicians and ortho technicians in South Carolina. The Board investigates complaints, conduct disciplinary hearings, and maintain data for the public, state & federal agencies.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4599
<b>Fax:</b>	(803) 896-4596
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Dentistry/">http://www.llr.state.sc.us/POL/Dentistry/</a>

## Administrator:

**H. Rion Alvey**

[alveyh@llr.sc.gov](mailto:alveyh@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:

1875

SC Code of Laws Section:

40-15, et. seq.

Regulation:

39-10, et. seq.

Board member slots:

9

How appointed:

6 dentists are elected & recommended to the Governor

1 dentist is appointed by the Governor

1 dental hygienist is elected & recommended to the Governor

1 layperson is appointed by the Governor

Board meetings:

4-5 Annually

## Licensure Information:

# States & jurisdictions that license same profession:

50 states &  
PR, DC and VI

Licensure period:

Annually  
1/1-12/31

Endorsement or Reciprocity accepted:

Neither

Licensee population trend:

Increasing

## Type of exam:

Multiple

General Dentistry

Regional exam (SRTA)

Dental Specialty

Annual exam – Bd.

admin.

Dental Hygiene

Regional exam (SRTA)

Dental Technician

Bd. admin.

Orthodontic Technician

Bd. admin.

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 4,818</b>
Dentist	1,796
Specialist	448
Dental Hygienist	2,391
Dental Technician	175
Orthodontic Technician	8

# BOARD OF DENTISTRY

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	112
<b>Investigations:</b>	112
<b>Dispositions:</b>	
• Dismissed:	47
• Hearings:	0
• Consent Orders:	4
• Cease and Desist Orders:	1
• Pending:	35



# BOARD OF REGISTRATION FOR FORESTERS

## Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood-using industries, state and federal agencies, and other woodland owners. It receives complaints, conducts investigations, and levies appropriate actions against those who violate the forestry registration laws.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4498
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Forestry/">http://www.llr.state.sc.us/POL/Forestry/</a>

## Administrator:

**Lenora Addison-Miles**

[milesl@llr.sc.gov](mailto:milesl@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:	1961
SC Code of Laws Section:	48-27, et. seq.
Regulation:	53-1, et. seq.
Board member slots:	7
How appointed:	By the Governor
Board meetings:	Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:	15
Licensure period:	Annually
	6/30
Endorsement or Reciprocity accepted:	Reciprocity
Licensee population trend:	Decreasing
Type of exam:	Board admin.

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 840</b>
Registered Forester	840

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	1
<b>Investigations:</b>	1
<b>Dispositions:</b>	
• Dismissed:	1

# BOARD OF FUNERAL SERVICE

## Program Description:

The Board of Funeral Service regulates and prescribes standards for funeral service, including embalmers and funeral directors. The Board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4496
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Funeral/">http://www.llr.state.sc.us/POL/Funeral/</a>

## Administrator:

**H. Rion Alvey**

[alveyh@llr.sc.gov](mailto:alveyh@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:

1955

SC Code of Laws Section:

40-19, et. seq.

Regulation:

57-01, et. seq.

Board member slots:

11

How appointed:

By the Governor

Board meetings:

6 Annually

## Licensure Information:

# States & jurisdictions that license same profession:

50 States

Licensure period:

Annually

6/30

Endorsement or Reciprocity accepted:

Endorsement

Licensee population trend:

Increasing

Type of exam:

National Exam - Bd.  
admin.

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 1,922</b>
Funeral Director	528
Embalmer	10
Funeral Director and Embalmer	873
Funeral Establishments	511

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	20
<b>Investigations:</b>	20
<b>Dispositions:</b>	
• Dismissed:	6
• Consent Orders:	4
• Pending:	10

# BOARD OF REGISTRATION FOR GEOLOGISTS

## Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologists. It evaluates qualifications, receives complaints, provides discipline and supervises applicant examinations for licensure.

**Prior to LLR, Board was:** Private firm

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4498
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Geologists/">http://www.llr.state.sc.us/POL/Geologists/</a>

## Administrator:

**Lenora Addison-Miles**

[milesl@llr.sc.gov](mailto:milesl@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:	1986
SC Code of Laws Section:	40-77, et. seq.
Regulation:	131-1, et. seq.
Board member slots:	5
How appointed:	By the Governor
Board meetings:	Twice annually

## Licensure Information:

# States & jurisdictions that license same profession:	31
Licensure period:	Annually
	6/30
Endorsement or Reciprocity accepted:	Both
Licensee population trend:	Increasing
Type of exam:	Privatized exam

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 616</b>
Professional geologists	616

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	1
<b>Investigations:</b>	1
<b>Dispositions:</b>	0
• Dismissed:	1

# BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS

## Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The Board licenses qualified individuals, oversees continuing education for the profession, offers an administrator-in-training program, investigates complaints and takes disciplinary action when required.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4544
<b>Fax:</b>	(803) 896-4555
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/LongTermHealthCare/">http://www.llr.state.sc.us/POL/LongTermHealthCare/</a>

## Administrator:

**Dana S. Blanton**

[blantond@llr.sc.gov](mailto:blantond@llr.sc.gov)

## Assistant Deputy Director:

**Randall L. Bryant**

Board established:

1971

SC Code of Laws Section:

40-35, et. seq.

Regulation:

93-10, et. seq.

Board member slots:

10

How appointed:

By the Governor

Board meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

- Nursing Home Administrators

50 States

- Community Residential Care Facility Administrators

8 States

Licensure period:

Annually

6/30

Endorsement or Reciprocity accepted:

Reciprocity w/ passing  
score on Natl. Exam

Licensee population trend:

Static

Type of exam:

Privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 1,097</b>
Nursing Home Administrators (NHA)	303
Community Residential Care Facility Administrators (CRCFA)	651
Dual (NHA + CRCFA)	143

## COMPLAINT / INVESTIGATION INFORMATION

(During July 1, 2003 – June 30, 2004)

<b>Complaints Received:</b>	73
<b>Investigations:</b>	73
<b>Dispositions:</b>	
• Dismissed:	58
• Consent Orders:	11
• Administrative Suspension	2
• Pending:	34

## MESSAGE / BODYWORK PANEL

### Program Description:

Administrative licensure is provided for qualified massage / bodywork therapists. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate disciplinary actions for those who may be in violation of the law.

**Prior to LLR, Panel did not exist:** First established in 1997 under LLR as an advisory panel.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4490
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/MassageTherapy/">http://www.llr.state.sc.us/POL/MassageTherapy/</a>

### Administrator:

**Eddie L. Jones**

[jonese@llr.sc.gov](mailto:jonese@llr.sc.gov)

### Assistant Deputy Director:

**Randall L. Bryant**

Panel established:

1997

SC Code of Laws Section:

40-30, et. seq.

Regulation:

77-100, et. seq.

Board member slots:

5

How appointed:

By the Governor

Board meetings:

At the Call of LLR

### Licensure Information:

# States & jurisdictions that license same profession:

17

Licensure period:

Biennially

6/30

Endorsement or Reciprocity accepted:

Endorsement

Licensee population trend:

Increasing

Type of exam:

Privatized

## STATISTICAL INFORMATION FY 2003-2004

### Licensee Category:

**# of Licensees: 2,233**

Massage therapists

2,233

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

### Complaints Received:

26

### Investigations:

26

### Dispositions:

- Dismissed
- Pending:

6

3

## BOARD OF PHARMACY

### Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; Developing laws and regulations necessary in the regulation of the pharmacy profession.

**Prior to LLR, Board was:** Independent

Visit the South Carolina Department of Labor, Licensing and Regulation Web Site at: [www.llr.state.sc.us](http://www.llr.state.sc.us)

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. P.O. Box 11927 Columbia, South Carolina 29211-1927
<b>Telephone:</b>	(803) 896-4700
<b>Fax:</b>	(803) 896-4596
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Pharmacy/">http://www.llr.state.sc.us/POL/Pharmacy/</a>

**Administrator:** Lee Ann F. Bundrick, R.Ph

[bundrick@llr.sc.gov](mailto:bundrick@llr.sc.gov)

**Assistant Deputy Director:** Randall L. Bryant

Board established: 1876

SC Code of Laws Section: 40-43, et. seq.

Regulation: 99-15, 99-43 et. seq.

Board member slots: 8

How appointed: 6 elected by congressional districts & appointed by the Governor

2 appointed by the Governor

Board meetings: 5 Annually

#### **Licensure Information:**

# States & jurisdictions that license same profession: 50 states

Licensure period:

- Pharmacists: 5/1-4/30 Annually
- Permits: 7/1- 6/30 April & June
- Technician Registration: 7/1-6/30

Endorsement or Reciprocity accepted: Reciprocity

Licensee population trend: Increasing

Type of exam: Privatized

NAPLEX, MPJE &  
PTCB

### **STATISTICAL INFORMATION FY 2003-2004**

**Licensee Category:** # of Licensees: 13,888

Pharmacist 5,256

Technician 5,733

Facilities 2,899

# BOARD OF PHARMACY

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	171
<b>Investigations:</b>	162
<b>Inspections:</b>	583
<b>Dispositions:</b>	
• Dismissed:	76
• Hearings:	7
• Consent Orders:	33
• Administrative Suspension	3
• Cease and Desist Orders	11
• Pending:	46
• Other (withdrawn or outside of jurisdiction)	9

# PILOTAGE COMMISSION

## Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the Ports of Charleston, Port Royal, Georgetown and/or Little River. The Commission majority must individually approve all applicants before the Commission places them into the apprenticeship program for training and qualification for licensure. The Commission investigates complaints against licensees and takes appropriate action when necessary.

**Prior to LLR, Board/Commission was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 104 P.O. Box 11329 Columbia, South Carolina 29211-11329
<b>Telephone:</b>	(803) 896-4415
<b>Fax:</b>	(803) 896-4484
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Pilotage/">http://www.llr.state.sc.us/POL/Pilotage/</a>

## Assistant Deputy Director and Administrator:

**Randall L. Bryant**  
[bryantr@llr.sc.gov](mailto:bryantr@llr.sc.gov)

Board established:	1872
SC Code of Laws Section:	54-15, et. seq.
Regulation:	136-01, et. seq.
Board member slots:	16
How appointed:	13 by the Governor plus 3 ex-officio
Board meetings:	Monthly

## Licensure Information:

# States & jurisdictions that license same profession:	26
Licensure period:	N/A
Endorsement or Reciprocity accepted:	Neither
Licensee population trend:	N/A
Type of exam:	Apprenticeship

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 23</b>
Pilots	23

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	1
<b>Investigations:</b>	1
<b>Dispositions:</b>	
• Pending:	1



## **Office of Property, Environmental, Design and Construction Services (OPEDACS)**

The following occupational and professional licensing boards are in the Office of Property, Environmental, Design and Construction Services:

- **Board of Architectural Examiners**
- **Building Code Council**
- **Contractors' Licensing Board**
- **Engineers and Land Surveyors Board**
- **Environmental Certification Board**
- **Manufactured Housing Board**
- **Board of Pyrotechnic Safety**
- **Real Estate Appraisers Board**
- **Real Estate Commission**
- **Residential Builders Commission**

# BOARD OF ARCHITECTURAL EXAMINERS

## Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11419 Columbia, South Carolina 29211-1419
<b>Telephone:</b>	(803) 896-4408
<b>Fax:</b>	(803) 896-4410
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Architects/">http://www.llr.state.sc.us/POL/Architects/</a>

## Administrator:

**Jan B. Simpson**  
[simpsonj@llr.sc.gov](mailto:simpsonj@llr.sc.gov)

## Assistant Deputy Director:

**Robert L. Selman**

Board established:	1917
SC Code of Laws Section:	40-3, et. seq.
Regulation:	11-1, et. seq.
Board member slots:	6
How appointed:	By the Governor
Board meetings:	5 Annually

## Licensure Information:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Annually
	Individual: 7/1-6/30
	Firms: 1/1-12/31
Endorsement or Reciprocity accepted:	Reciprocity
Licensee population trend:	Increasing
Type of exam:	9-part National test administered by NCARB

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 4,354</b>
Individuals	3,250
Emeritus	64
Firms	1,040

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	64
<b>Investigations:</b>	64
<b>Dispositions:</b>	
• Dismissed:	23
• Consent Orders:	11
• Cease and Desist Orders:	4
• Pending:	26

# BUILDING CODES COUNCIL

## Program Description:

The Building Codes Council approves building and construction codes submitted for adoption by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. The S.C. Modular Board of Appeals was created to hear appeals from previous decisions in this area. In addition, the Council investigates complaints and disciplines when necessary.

**Prior to LLR, Board was:** All programs were agencies within the Division of General Services, under the Budget and Control Board.

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4688
<b>Fax:</b>	(803) 896-4814
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/BCC-Council/">http://www.llr.state.sc.us/POL/BCC-Council/</a>

## Administrator:

**Gary F. Wiggins**  
[wigginsg@llr.sc.gov](mailto:wigginsg@llr.sc.gov)

## Assistant Deputy Director:

**Robert L. Selman**

Council established:

1972 – Building Codes Program  
1974 – Accessibility Program  
1984 – Modular Buildings Program  
1997 – Code Enforcement Officers Program

## SC Code of Laws Section:

**6-8, et. seq.** (Bldg. Code Enforcement Officers)  
**6-9, et. seq.** (Building Codes)  
**10-5, et. seq.** (Const. & Renov. of Pub. Bldgs.)  
**23-43, et. seq.** (Modular Bldgs. Const. Act)

## Regulation:

**8-105, et. seq.** (BBC Regis., Fees & Disciplinary Procedures)  
**8-210, et. seq.** (BCC Administration)  
**19-400, et. seq.** (Barrier Free Design Standard)  
**19-460, et. seq.** (Modular Bldg. Const. Act)

## Board member slots:

Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same **16 members**

## How appointed:

Code Enforcement Officers Registration Program and the Modular Building Program are **appointed by the Governor**

## Board meetings:

Code Enforcement Officers Registration Program and the Modular Building Program are meet **quarterly and at the call of the Chair**

# BUILDING CODES COUNCIL

## Licensure Information:

# States & jurisdictions that license <b>Building Codes Enforcement:</b>	26
# States & jurisdictions that license <b>Modular Housing:</b>	36

Licensure period for Code Enforcement Officers Registration Program and the Modular Building Program	Biennially 7/1-6/30
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Endorsement or Reciprocity accepted for Code Enforcement Officers Registration Program and the Modular Building Program	Neither
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## Licensee population trend

Code Enforcement Officers Registration:	Static
Modular Buildings Program:	Increasing

<b>Type of exam for Building Codes Enforcement</b> (No exam required for Modular Housing)	Any nationally recognized code enforcement officer certification
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## STATISTICAL INFORMATION FY 2003-2004

### BUILDING CODES COUNCIL- Code Enforcement Officers Registration

<b>Licensee Category</b>	<b># of Licensees: 561</b>
Building Official	94
General Combination Inspector	133
Residential Combination Inspector	80
Specialty Inspector	107
Limited	66
Provisional	81

### BUILDING CODES COUNCIL – Modular Buildings Program

<b>Licensee Category</b>	<b># of Licensees: 277</b>
Modular Building Manufacturer	109
Modular Building Manufacturer's Representative	168

## COMPLAINT / INVESTIGATION INFORMATION

(During July 1, 2003 – June 30, 2004)

### BUILDING CODES COUNCIL- Code Enforcement Officers Registration

<b>Complaints Received:</b>	4
<b>Investigations:</b>	4
<b>Dispositions:</b>	
• Cease and Desist Orders:	4

### BUILDING CODES COUNCIL – Modular Buildings Program

<b>Complaints Received:</b>	37
<b>Investigations:</b>	37
<b>Dispositions:</b>	
• Resolved by correction	37

# BOARD OF CONTRACTORS

## Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

**Prior to LLR, Board was:** Independent Board

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg. Compliance Suite 102 / Licensing Suite 201 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4686
<b>Fax:</b>	Compliance (803) 896-4364 / Licensing (803) 896-4701
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Contractors">http://www.llr.state.sc.us/POL/Contractors</a>

## Administrator:

**Ronald E. Galloway**  
gallowar@llr.sc.gov

## Assistant Deputy Director:

**Robert L. Selman**

Board established:

1936

SC Code of Laws Section:

**40-11** et. seq. (Gen. and mech. contractors)  
**40-79** et. seq. (Burglar and fire alarm contractors)  
**23-45** et. seq. (Fire sprinkler system contractors)

Regulation:

**29-1 thru 10** et. seq. (Gen. and mech. contractors)  
**29-70 thru 110** (Fire sprinkler system contractors)

Board member slots:

8

How appointed:

By the Governor

Board meetings:

Quarterly

## Licensure Information:

# States & jurisdictions that license same profession:

50

## Licensure period:

General Contractors

Three years  
10/31/06

Mechanical Contractors

Biennially  
10/31/05

Fire Sprinkler Contractors

Annually  
7/31

Burglar and Fire Alarm Contractors

Biennially  
7/1/06

## Endorsement or Reciprocity accepted:

AL, GA, MS, NC, PA, TN, TX, UT (*Limited number of classifications*)

Reciprocity

Licensee population trend:

Fluctuating

Type of exam:

Privatized

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category:	# of Licensees: 12,848
General	7,136
Mechanical	4,825
Burglar alarm	412
Fire alarm	323
Fire sprinkler	152

# BOARD OF CONTRACTORS

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	417
<b>Investigations:</b> <i>(Includes 91 pending cases from 2003)</i>	508
<b>Dispositions:</b>	
• Dismissed:	179
• Hearings:	15
• Consent Orders:	75
• Cease and Desist Orders:	99
• Pending:	65
• Other: (Administrative Law Judge)	1

# BOARD OF ENGINEERS & LAND SURVEYORS

## Program Description:

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

**Prior to LLR, Board was:** Independent

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11597 Columbia, South Carolina 29211-1597
<b>Telephone:</b>	(803) 896-4422
<b>Fax:</b>	(803) 896-4427
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Engineers/">http://www.llr.state.sc.us/POL/Engineers/</a>

## Administrator:

**John R. Pitts**

[pittsj@llr.sc.gov](mailto:pittsj@llr.sc.gov)

## Assistant Deputy Director:

**Robert L. Selman**

Board established:

1922

SC Code of Laws Section:

40-22, et. seq.

Regulation:

49, et. seq.

Board member slots:

8

How appointed:

By the Governor

Board meetings:

5 Annually

## Licensure Information:

# States & jurisdictions that license same profession:

50 States &

5 Jurisdictions

Licensure period:

Biennially

June

Endorsement or Reciprocity accepted:

Reciprocity

Licensee population trend:

Fluctuating

Type of exam:

National & State Exams

## STATISTICAL INFORMATION FY 2003-2004

### Licensee Category:

**# of Licensees: 12,394**

Professional Engineers (Category A)

11,168

Associate Professional Engineers (Category B)

21

Tier A Land Surveyors

935

Tier B Land Surveyors

31

Dual license – Engineer & Land Surveyor

179

Photogrammetric Land Surveyor

44

Geodetic Land Surveyor

7

GIS Land Surveyor

9

## COMPLAINT / INVESTIGATION INFORMATION

(During July 1, 2003 – June 30, 2004)

### Complaints Received:

112\*

### Investigations:

149

### Dispositions:

- Dismissed (Includes informal letters of caution/letters of warning)

91

- Consent Orders:

29

- Cease and Desist Orders:

2

- Pending:

22

- Other: (complaints carried over from FY03)

37\*

# BOARD OF ENVIRONMENTAL CERTIFICATION

## Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, pools and spas, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

**Prior to LLR, Board was:** State agency

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11409 Columbia, South Carolina 29211-1409
<b>Telephone:</b>	(803) 896-4430
<b>Fax:</b>	(803) 896-4424
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Environmental/">http://www.llr.state.sc.us/POL/Environmental/</a>

## Administrator:

**Dona J. Caldwell**  
[caldweld@llr.sc.gov](mailto:caldweld@llr.sc.gov)

## Assistant Deputy Director:

**Robert L. Selman**

Board established:	1966
SC Code of Laws Section:	40-23, et. seq.
Regulation:	51-1, et. seq.
Board member slots:	9
How appointed:	By the Governor
Board meetings:	6 Annually

## Licensure Information:

# States & jurisdictions that license same profession:	
Water Treatment, water distrib. & bio. wastewater operators	50 States
Well Drillers	50 States
Phys/chem wastewater, bottled water, & CPO/spa operators	Unknown
Licensure period:	Annually
	June
Endorsement or Reciprocity accepted:	Reciprocity
Licensee population trend:	Static
Type of exam:	Board Exam.

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category	# of Licensees: 13,130
Biological wastewater operators	2,939
Physical/chemical operators	2,210
Water treatment operators	2,148
Water distribution operators	1,865
CPO/spa operators	3,183
Well drillers	783
Bottled water operators (NEW PROGRAM)	2

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	62
<b>Investigations:</b>	46
<b>Dispositions:</b>	
• Dismissed:	12
• Hearings:	3
• Consent Orders:	4
• Cease and Desist Orders	22
• Pending:	7
• Other:	14



# BOARD OF MANUFACTURED HOUSING

## Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

**Prior to LLR:** Board was an agency within the Division of General Services, under the Budget and Control Board.

<b>Mailing Address:</b>	110 Centerview Drive, Kingtree Bldg., Suite 201 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4682
<b>Fax:</b>	(803) 896-2891
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/ManufacturedHousing/">http://www.llr.state.sc.us/POL/ManufacturedHousing/</a>

## Administrator:

**David F. Bennett**

[bennettd@llr.sc.gov](mailto:bennettd@llr.sc.gov)

## Assistant Deputy Director:

**Robert L. Selman**

Board established:	1976
SC Code of Laws Section:	40-29, et. seq.
Regulation:	19-425, et. seq.
Board member slots:	10 members and 1 ex-officio member
How appointed:	By the Governor
Board meetings:	Bi-monthly

## Licensure Information:

# States & jurisdictions that license same profession:	22
Licensure period:	Biennially
	7/1-6/30
Endorsement or Reciprocity accepted:	No
Licensee population trend:	Fluctuating
Type of exam:	Privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 2,262</b>
Manufacturers	82
Retail Dealers	501
Salespeople	541
Multi-lot Salespeople	711
Contractors	347
Installers	59
Repairers	21

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	303
<b>Inspections:</b>	184
<b>Investigations:</b>	67
<b>Dispositions:</b>	
• Dismissed:	158
• Hearings:	22
• Consent Orders:	10
• Administrative suspension:	2
• Resolved by correction	160

## BOARD OF PYROTECHNIC SAFETY

### Program Description:

The Board of Pyrotechnic Safety assures compliance with South Carolina laws and regulations pertaining to the storage and sale of pyrotechnics (fireworks) within the state. Licenses are issued to qualified pyrotechnic wholesale distributors, wholesale storage facilities and jobbers of fireworks. Staff provides technical interpretations of the law, performs inspections, investigates complaints and provides assistance to local enforcement to assure that facilities that store and offer for sale pyrotechnic products meet state law.

**Prior to LLR, Board was:** Under the Budget and Control Board

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, South Carolina 29211-1847
<b>Telephone:</b>	(803) 896-4420
<b>Fax:</b>	(803) 896-4424
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/Pyrotechnic/">http://www.llr.state.sc.us/POL/Pyrotechnic/</a>

### Administrator:

**Dona J. Caldwell**  
[Caldweld@llr.sc.gov](mailto:Caldweld@llr.sc.gov)

### Assistant Deputy Director:

**Robert L. Selman**

Board established:

1979

SC Code of Laws Section:

40-56, et. seq.

Regulation:

23-45, et. seq.

Board member slots:

19-405, et. seq.

How appointed:

6

Board meetings:

By the Governor

Semi-annually

### Licensure Information:

# States & jurisdictions that license same profession:

Unknown

Licensure period:

Annually

7/15

Endorsement or Reciprocity accepted:

Neither

Licensee population trend:

Static

Type of exam:

None

### STATISTICAL INFORMATION FY 2003-2004

#### Licensee Category:

**# of Licensees: 889**

Wholesalers

19

Jobbers

6

Storage Facilities

3

Retailers

861

### COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

**Complaints Received:**

15

**Investigations:**

15

**Inspections:**

371

**Dispositions:**

0

The Board does not have disciplinary powers. Violations are handled by corrective action or prosecution in Magistrates or General Sessions Court.

# REAL ESTATE APPRAISERS BOARD

## Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

**Prior to LLR, Board was:** Independent agency

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, South Carolina 29211-1847
<b>Telephone:</b>	(803) 896-4400
<b>Fax:</b>	(803) 896-4404
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/RealEstateAppraisers/">http://www.llr.state.sc.us/POL/RealEstateAppraisers/</a>

**Assistant Deputy Director  
and Administrator:**  
**Education Manager:**

**Robert L. Selman**

**William B. Tiller**  
[tillerb@llr.sc.gov](mailto:tillerb@llr.sc.gov)

Board established: 1991  
SC Code of Laws Section: 40-60, et. seq.

Regulation: 137, et. seq.  
Board member slots: 7  
How appointed: By the Governor  
Board meetings: Quarterly

## Licensure Information:

# States & jurisdictions that license same profession: 50 States  
Licensure period: Annually  
June  
Endorsement or Reciprocity accepted: Endorsement  
Licensee population trend: Increasing  
Type of exam: Privatized

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category	# of Licensees: 2,966	
	Active	Inactive
Apprentice	862	19
Licensed	540	26
Licensed (Mass)	48	2
Certified Residential	703	19
Certified Residential (Mass)	20	1
Certified General	675	21
Certified General (Mass)	30	0
<b>TOTALS</b>	<b>2,878</b>	<b>88</b>

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	63
<b>Investigations:</b>	76
<b>Dispositions:</b>	
• Dismissed:	56
• Consent Orders:	20

# REAL ESTATE COMMISSION

## Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

**Prior to LLR, Commission was:** Independent agency

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, South Carolina 29211-1847
<b>Telephone:</b>	(803) 896-4400
<b>Fax:</b>	(803) 896-4404
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/RealEstateCommission/">http://www.llr.state.sc.us/POL/RealEstateCommission/</a>

**Assistant Deputy Director  
and Administrator:  
Customer Services  
Coordinator and Licensing  
Manager:**

**Robert L. Selman**

**Robbie Boland**  
[bolandr@llr.sc.gov](mailto:bolandr@llr.sc.gov)

Commission established:	1956
SC Code of Laws Section:	40-57, et. seq.
Regulation:	105, et. seq.
Board member slots:	9
How appointed:	House & Senate members elect one person from each congressional district; the Governor appoints Two public members; the Commission elects One at-large member.
Board meetings:	Monthly

## LICENSURE INFORMATION:

# States & jurisdictions that license same profession:	50 States
Licensure period:	Biennially
<i>(The Commission renews half its licensees each year-approx. 15,000)</i>	June
Endorsement or Reciprocity accepted: (GA, NC, KY & WV):	Reciprocity
Other states must take SC licensing exam.	
Licensee population trend:	Increasing
Type of exam:	Privatized

## STATISTICAL INFORMATION FY 2003-2004

<b>Licensee Category:</b>	<b># of Licensees: 35,965</b>
Broker	4,313
Broker in charge	6,294
Inactive broker	1,969
Inactive property manager	429
Inactive salesman	4,001
Inactive timeshare	435
Property manager in charge	689
Property manager	949
Salesman	13,678
Salesman (Provisional)	2,252
Vacation time share salesman	956
Real Estate or Property Management Office	7,421

# REAL ESTATE COMMISSION

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	310
<b>Inspections:</b>	353
<b>Dispositions:</b>	
• Dismissed:	309
• Consent Orders:	29
• Cease and Desist Orders:	5

# RESIDENTIAL BUILDERS COMMISSION

## Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

**Prior to LLR, Commission was:** Independent agency

<b>Mailing Address:</b>	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11329 Columbia, South Carolina 29211-1329
<b>Telephone:</b>	(803) 896-4696
<b>Fax:</b>	(803) 896-4656
<b>Internet Web site:</b>	<a href="http://www.llr.state.sc.us/POL/RealEstateCommission/">http://www.llr.state.sc.us/POL/RealEstateCommission/</a>

## Administrator:

**Charles W. McAlister**

[mcalisterc@llr.sc.gov](mailto:mcalisterc@llr.sc.gov)

## Assistant Deputy Director:

**Robert Selman**

Commission established:

1974

SC Code of Laws Section:

40-59, et. seq.

Regulation:

106, et. seq.

Board member slots:

7

How appointed:

By the Governor

Board meetings:

Monthly

## Licensure Information:

# States & jurisdictions that license same profession:

5

Licensure period:

Annually

7/1-6/30

Endorsement or Reciprocity accepted: (UT, AL & NC)

Reciprocity

Licensee population trend:

Increasing

Type of exam:

Privatized

## STATISTICAL INFORMATION FY 2003-2004

Licensee Category:	# of Licensees:
	<b>23,167</b>
Residential builders	9,166
Specialty Contractors	12,071
Home Inspectors	1,050
HVAC	880

## COMPLAINT / INVESTIGATION INFORMATION

*(During July 1, 2003 – June 30, 2004)*

<b>Complaints Received:</b>	674
<b>Investigations:</b>	674
<b>Dispositions:</b>	
• Dismissed:	358
• Hearings:	52
• Consent Orders:	2
• Pending:	261

# DIVISION OF FIRE AND LIFE SAFETY

141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9800

**Overview:**

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of the State Fire Marshal and the S. C. Fire Academy comprise the division.

The Office of the State Fire Marshal also has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use manufacture, and sale; and fire equipment dealers statewide.

The State Fire Academy provides training to the fire service – paid, volunteer and industrial. The academy also provides training for police, emergency medical services personnel and other emergency response personnel. The academy is South Carolina's franchisee of the National Fire Academy.

Under the State's Emergency Operations Plan, the Fire and Life Safety Division is coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. When the Emergency Operations Center is activated, the Division provides personnel to coordinate fire service assets in accordance with the Firefighter Mobilization Plan.

## DIVISION OF FIRE AND LIFE SAFETY

### Program Description:

State Emergency Preparedness, Firefighter Mobilization and Urban Search & Rescue.

Under the State's Emergency Operations Plan, the Fire and Life Safety Division is coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. Utilizing a collaborative effort, personnel from the State Fire Marshal's Office and the State Fire Academy participate in staffing the Emergency Operations Center in accordance with the Firefighter Mobilization Plan. The staff also coordinates training, participates in drills and assists in the coordination & development of standard operating guidelines regarding emergency support functions. Since the adoption of the Firefighters Mobilization Plan 68 fire departments, 331 firefighters and 297 stations have registered. Mass Decontamination Equipment has been purchased through grant funds of 1.2 million dollars, which will be distributed to 46 counties. In addition, equipment and training has been provided to eight regional coordinators.

Procurement of over 2.5 million dollars of equipment has been completed for the Urban Search & Rescue TASK Force 1 Team. The team has recruited 160 members who are presently participating in advanced training. The division has successfully petitioned an additional 1.8 million dollar for 2004 funding. The responsibilities, tasks, and functions of the Division of Fire and Life Safety, has changed priorities over the past year. The team has met the challenges successfully.

Deputy Director Division of Fire and Life Safety Program Manager I and Interim State Fire Marshal	John Reich Bill Galloway	3/08/04 - Present 6/16/03 - 8/02/04
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In FY 2004, the agency received from SLED five grants for Homeland Security Issues:

- Homeland Security Awareness Training
- USAR Equipment – Team Type I Equipment
- USAR Equipment – Team Type II Equipment
- USAR Equipment and Training
- Mass Decon Tents, Trailers & Vehicles



# Office of the State Fire Marshal

141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9800

## Program Description:

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. The Office of the State Fire Marshal also has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use manufacture, and sale; and fire equipment dealers statewide. The Public Fire Safety Education Section manages fire prevention activities aimed at reducing the state's fire death rate. Activities include the distribution of smoke alarms, programs in the schools to educate youth and the dissemination of timely fire safety information to the public.

Deputy Director Division of Fire and Life Safety	John Reich	3/08/04 - Present
Program Manager I and Interim State Fire Marshal	Bill Galloway	6/16/03 - 8/02/04

## FY2003 –2004 Statistical Information

Staff Positions	# of Personnel
State Fire Marshal	1
Deputy State Fire Marshals	15
Engineers	5
Public Education Staff	3
Support Staff	5

## FY2000 –2004 Statistical Information

Office of the State Fire Marshal	FY00	FY01	FY02	FY03	FY04
Inspections per Deputy State Fire Marshal	814	1,237	1,328	1,348	<b>1,321</b>
Inspections completed by Deputy State Fire Marshals	12,218	15,955	18,605	20,228	<b>19,814</b>
Students receiving Fire Marshal Certification	124	119	132	100	<b>70</b>
Building plans reviewed by the Office of State Fire Marshal	503	539	605	1,674	<b>476</b>
Local Fire Inspectors Certified By State Fire Marshal	N/A	N/A	1224	1046	<b>580</b>
Inspections conducted by local fire departments reporting to State Fire Marshal	N/A	N/A	N/A	3,256	<b>38,411</b>

*NOTE: Fire department reporting for 2003 is only partial reporting. The Office of State Fire Marshal did not begin tracking local inspections until mid-2003.*

## Office of the State Fire Marshal

Program:	Fire Incident Reporting
<b>Program Description:</b> State law requires the office to collect and analyze data on fire incidents. This is done through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. When a fire death occurs in South Carolina, a fire fatality form is completed and returned to the Office of the State Fire Marshal. These statistics are analyzed by county, cause of death, presence of a smoke alarm, age, and structure of building. South Carolina now ranks 32 <sup>nd</sup> in the nation for fire deaths, the state's lowest ranking ever.	
Deputy Director Division of Fire and Life Safety Program Manager I and Interim State Fire Marshal	John Reich Bill Galloway 3/08/04 - Present 6/16/03 - 8/02/04

Program:	Licensing
<b>Program Description:</b> The Office of the State Fire Marshal has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use manufacture, and sale; and fire equipment dealers statewide.	
Deputy Director Division of Fire and Life Safety Program Manager I and Interim State Fire Marshal	John Reich Bill Galloway 3/08/04 - Present 6/16/03 - 8/02/04
# of Tests:	343
# of Licenses:	914
# of Permits:	1,048

### FY 2003-2004 Statistical Information

#### **BLASTING TESTING & LICENSURE INFORMATION:**

Blasters Tested	9
Blasters' Dealers License	6
Blasters (Individual) License	150
Blasting Permits	355
Magazine Permits	138

#### **LP GAS TESTING & LICENSURE INFORMATION:**

LP Gas Test	117
LP Gas License	632

#### **FIRE EQUIPMENT TESTING & LICENSURE INFORMATION:**

Fire Equipment Test	130
Fire Equipment License	126
Fire Equipment Permits (Individual)	345

# Office of the State Fire Marshal

## FY 2003-2004 Licensing Statistical Information (cont.)

### FIREWORKS (PYRO) TESTING & LICENSURE INFORMATION:

Shooters Tested	87
Class B Permits	172
Proximate Audience Permits	38

Program:	Field Services
<b>Program Description:</b> <p>The Field Services section continues to be one of the primary functions of the office. Deputies conducted 19,814 life safety inspections in 2003, a 2% decrease from 2002, and a 60% increase from 1996. This occurred with four fewer deputy positions due in large part to better training programs for staff and the creation of inspection checklists to create a consistent inspection statewide. School inspections continued to be a priority in 2003, as the office strives to inspect every public school at least every two years. The division contracts with DSS and the Department of Disabilities and Special Needs to inspect group homes and facilities that house mentally disabled persons.</p> <p>In an effort to reduce travel costs while not reducing services to our customers, we were able to reduce the number of miles driven in 2003 by 49,868 miles. This is a 12.2% reduction over the previous year. We were able to reduce mileage mainly by combining trips and inspections where possible. Each deputy worked with other state agencies to reduce mileage where possible when conducting joint inspections.</p> <p>The Field Services section also conducted training for certified fire inspectors during the year. During the year 492 inspectors attended quarterly training for fire inspectors at the fire academy. Also, 70 students attended the State Fire Marshal certification program, 35 inspectors attended National certification for fire inspectors, and 14 inspectors attended class for National Certification on plans review for fire inspectors.</p> <p>These training and certification programs are in addition to the training programs offered on the national and local level and are intended to increase the quality of inspections and inspectors statewide.</p>	
Deputy Director Division of Fire and Life Safety Program Manager I and Interim State Fire Marshal	John Reich Bill Galloway 3/08/04 - Present 6/16/03 - 8/02/04
<b># of Inspectors:</b>	15
<b>Total # of Inspections:</b>	19,854

# Office of the State Fire Marshal

## FY 2003-2004 Field Services Statistical Information

TYPE OF INSPECTION:	FY03 # Of Inspections	FY04 # Of Inspections
Assembly	21	16
College	81	56
Office	77	43
Day care facilities	2,057	1,893
Schools	3,137	4,270
Factory/Industrial	23	20
State Prisons	926	775
Local Detentions	196	163
Mercantile	5	0
Foster Homes	4,766	5,088
Group Homes	538	500
Community Training Homes/Supervised Living Programs	1,232	1,360
State Owned Buildings	501	431
LP Gas	726	681
Fire Equipment	30	36
Fire Protection Systems	570	522
Fireworks	32	44
Explosives	234	176
Re-inspections	4,104	3,248
Fire Deaths	38	29
Alternate Methods Plans Review	934	420
Miscellaneous	0	83
<b>Total # of Inspections</b>	<b>20,228</b>	<b>19,854</b>

## Office of the State Fire Marshal

Program:	Engineering Services
<b>Program Description:</b> The engineering section is responsible for providing technical assistance to design professionals, other state agencies, local building officials, local fire inspectors, contractors and builders. Additionally, they are responsible for reviewing building construction plans for facilities that the fire marshal has responsibility for such as dorm facilities; places of assembly; prisons and jails. The engineering is also responsible for all sprinkler plan reviews for the entire state, plan reviews for aboveground storage of flammable and combustible liquids at service stations and all propane plant installations. Finally, the engineering section performs plan reviews of other facilities when requested by the local building or fire officials. Finally, the engineering team assists in revisions to the State Fire Marshal certification course when necessary and assists in teaching quarterly training when requested.	
Deputy Director Division of Fire and Life Safety	John Reich
Program Manager I and Interim State Fire Marshal	Bill Galloway
	3/08/04 - Present
	6/16/03 - 8/02/04
Engineers:	5
Total # of Plan Reviews	2,216

### FY 2003-2004 Statistical Information

TYPE OF PLAN REVIEWS:	FY03 # of Plan Reviews	FY04 # of Plan Reviews
Building	1,674	335
Alarm	88	141
Above Ground Storage	77	55
FM200 Systems	7	2
Propane System	55	15
Sprinkler – Above Ground	1,927	1472
Sprinkler – Underground	382	196
Total # of Plan Reviews	4,210	2,216

## Office of the State Fire Marshal

<b>Program:</b>	<b>Public Fire Safety Education and Data Management</b>
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### **Program Description:**

The Office of the State Fire Marshal is responsible for several programs to educate the public on fire safety. One is the "Get Alarmed, South Carolina" program, the main goal of which is to lower fire deaths by education and to provide smoke alarms to high risk citizens – the elderly, economically depressed and handicapped. Smoke alarms are provided through donations. "Freddie the Fire Cat" is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. To date, more than 285,000 students have received this program annually. The curriculum has been placed on LLR's Web site for downloading by schools at the local level. Other programs are given throughout the year to groups such as DDSN, Carolina Health Care, SC State Firemen's Association, SC Fire Inspectors' Association and DHEC. Monthly press releases are generated on fire education issues and we also coordinate the statewide Fire Prevention Week campaign.

State law requires the office to collect and analyze data on fire incidents. This is done through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina. When a fire department responds to an incident, a report is completed and returned to the Office of the State Fire Marshal. These statistics are analyzed by county, cause, presence of a smoke alarm, age of fire death victim, and structure of building. This Statistical information represents over half of the state's population, which is provided by 165 participating fire departments through the Fire Incident Reporting System. Based on this data, four major fire problem areas have been identified for which fire education programs have been developed to address high risk audiences in the following areas: Fires involving older Americans; fires involving heating and cooking; fires involving alcohol, drugs, and smoking; and fires at college dormitories/student housing.

Administrator	Sondra Senn
# of Students Receiving Freddie Curriculum	285,000
New Public Fire Education Programs Developed	4
SCFIRS Participating Fire Departments	165
SCFIRS Training Programs	7

### **"Freddie" Program Testing FY 2000-2004 Statistical Information**

<b>Grade</b>	<b>FY00</b>	<b>FY01</b>	<b>FY02</b>	<b>FY03</b>	<b>FY04</b>
Kindergarten	23%	8%	26%	23%	<b>25%</b>
1 <sup>st</sup> Grade	3%	8%	22%	5%	<b>24%</b>
2 <sup>nd</sup> Grade	39%	44%	34%	29%	<b>37%</b>
3 <sup>rd</sup> Grade	32%	16%	23%	12%	<b>22%</b>
4 <sup>th</sup> Grade	56%	97%	99%	38%	<b>59%</b>
5 <sup>th</sup> Grade	*37%	51%	95%	45%	<b>51%</b>

# South Carolina Fire Academy

141 Monticello Trail  
Columbia, South Carolina 29203  
(803) 896-9850

## Program Description:

The Fire Academy's mission is to provide statewide training for fire service personnel: paid, volunteer, airport air crash rescue firefighters, industrial brigade and other emergency response personnel. This training includes the skills necessary to provide basic incident command and control for emergency operations involving fire, rescue and hazardous materials, including weapons of mass destruction incidents. We also provide basic and advanced training for firefighters, fire officers, instructors and fire department support functions which include public fire education, fire prevention, inspections and fire investigations. Classes are conducted seven days per week, both day and night, and also on many state holidays to meet customer demand. Fire and emergency service training requires a combination of classroom instruction and hands-on skill training using special tools and equipment. It also requires several instructors per course to ensure safety of students and instructors and to evaluate students for required skill competency. Live fire training is dangerous and safety is our number one goal with all courses.

The academy has been operating since July 1995 on a 208-acre site located four miles north of Columbia on Monticello Road. The site has ten buildings with over 100,000 square feet of heated and cooled floor space. This includes the Fire Marshal's office; an administration building; five classrooms; an auditorium that seats 200; a dormitory that sleeps 116; cafeteria; five-story drill tower with smoke maze; six-bay fire station with living quarters; an instructor building; student processing center; maintenance building and shop; a Class A burning building and a computer controlled LP gas fire burn building; ten flammable liquid and gas live-fire training props; two computer-controlled 737 aircraft burn training props constructed with a FAA grant; and confined space rescue, hazardous materials and USAR heavy rescue training area props.

The Fire Academy has three separate program areas: Regional Training, Resident Training and Curriculum, which include instructor certification, IFSAC certification and an accreditation program. South Carolina has approximately 750 fire departments with about 18,000 paid and volunteer firefighters. In FY2004, the Fire Academy trained 16,559 public fire service and emergency personnel and 1,718 industrial fire brigade members for a total of 18,277 students in 1,661 programs with 426,466 student contact hours.

The Fire Academy budget underwrites all municipal programs, except programs conducted with federal grant funding. Fire departments pay a fee for each student, except for the instructor training workshops and updates. These are provided free of charge to ensure instructors have up-to-date knowledge and technical skills. Training is provided to industry, military, police, emergency medical services and emergency service organizations at a higher, but still reasonable fee.

**Superintendent**

**Ed Roper**

## FY2000 –2004 Statistical Information

Fire Academy	FY00	FY01	FY02	FY03	FY04
Total programs delivered	1,348	1,461	1,661	1,435	1,661
Total students trained	16,224	16,075	20,765	17,259	18,277



## South Carolina Fire Academy

Program:	Curriculum, Accreditation and Certification
<p><b>Program Description:</b>  The Fire Academy maintains an instructor certification program for more than 658 part-time instructors, who teach courses at the Fire Academy, and in their local fire departments. The instructor certification system involves establishing requirements for entry-level instructors and the re-certification of existing instructors.</p> <p>The Fire Academy operates a firefighter certification program that is accredited by the International Fire Service Accreditation Congress. The Fire Academy's program includes nine separate certification areas: Firefighter I, Firefighter II, Driver/Operator, Instructor I, Fire Officer I, ARFF, Fire and Life Safety Educator I, Hazardous Materials Operations and Fire Inspection I. In FY04 we had 2,239 firefighters who entered our certification program and were tested. Since 1993, we have awarded 8,959 IFSAC certificates in our Certification Program. In November 2003 a three-person IFSAC audit team conducted a site visit and performed our required five (5) year audit. They had no open audit findings and the fire academy was reaccredited for our nine- (9) certification levels. This was an in-depth audit by our peers and reaffirmed the academy's commitment to safe quality fire service training that meets NFPA standards.</p> <p>The Fire Academy advertises 86 courses that the curriculum section is responsible for keeping current. Additionally, they must produce eight to twelve Instructor Orientation Workshops (IOW) per year. All courses must have current lesson plans, student manuals, audio visual aids, task manuals, and applicable tests and skills performance manuals.</p>	
<b>Administrator</b>	<b>Russ Friar</b>

### FY2003-2004 Statistical Information

IFSAC Testing Information						
Discipline	FY 03 Tested	Passed	Pass Rate	FY 04 Tested	Passed	Pass Rate
Fire Fighter I	708	548	77.4%	1,147	887	77%
Fire Fighter II	471	363	77.0%	526	398	76%
Driver/Pump Operator	51	48	94.0%	28	11	39%
Airport Fire Fighter	103	102	99.0%	120	118	98%
Instructor I	183	151	82.5%	176	146	83%
Fire Officer I	107	94	87.8%	165	134	81%
Haz Mat Ops*	13	13	100%	77	36	47%
Fire & Life Safety Ed.	0	0	0	0	0	0
<b>Total</b>	1,636	1,319	80.6%	2,239	1,730	77.2%

(\*Hazardous Materials Operations was IFSAC approved on March 20, 2003.)



# South Carolina Fire Academy

Program:	Regional Training
<p><b>Program Description:</b>  Regional training is the key to the delivery of Fire Academy courses to the fire service. A majority of academy courses are conducted in the regions at the local fire department. The Fire Academy has seven regions served by six regional offices, three with full-time staff personnel, and three with part-time staff personnel. The regional offices interact directly with the municipal fire service on a daily basis and schedule training programs to be conducted at local fire departments or at the regional offices. They are responsible for maintaining their regional facilities and equipment. They are on-call 24 hours a day in the event of an emergency during a course. The regional coordinators visit fire departments and attend Chief's, Firefighter's and Instructor association meetings and conferences to ensure the needs of our customers are being met. They interface with our ACI and adjunct instructors who teach academy programs in their departments, or are hired to teach at another department.</p> <p>Regional operations allow us to meet our customer needs by providing courses at their local department, upon request, and conducted to meet their schedule. With 85% of the State's fire service being volunteers, this flexibility is the only way we can provide the training they need. Most courses have written tests as well as hands on skill evaluations that the student must pass to complete the course. Many regional courses require a live burn that must be conducted at an approved burn facility and the State Fire Academy is used for this purpose.</p>	
<b>Superintendent</b>	<b>Ed Roper</b>
<b># Regional offices:</b>	<b>7</b>
<b># Regional municipal programs:</b>	<b>FY03: 946 / FY04: 1,132</b>

## FY2003 –2004 Regional Office Locations

Regions	Location
1	Greenville
2	Rock Hill
3 & 4	Florence
5	Charleston
6	Columbia
7	Newberry

## FY2003-2004 Statistical Information

Type of Regional Municipal Programs	# of Courses FY 03	# of Courses FY 04
In-house Training	364	456
Catalog Programs	320	334
Requested Courses	216	300
Revenue Sponsored Courses	2	3
Military	1	0
Grant Courses	43	39
<b>TOTALS</b>	<b>946</b>	<b>1,132</b>

## South Carolina Fire Academy

Program:	Resident Training
<p><b>Program Description:</b>  Resident training includes courses offered at the academy's main campus. This includes municipal programs that require special burn props or special equipment and cannot be taken to the regions. Examples of this are flammable liquid and gas firefighting courses and special heavy rescue and water rescue courses.</p> <p>The resident training section is also responsible for all industrial training, and most is done on site, with some taken to the industrial customer's facility. Industrial revenue is a key funding source for the academy and we provide a service that industries need. For many industries, a trained fire brigade and emergency teams are crucial to plant operation. We also offer consultation and site visits to assist industries with fire brigades and to customize training courses to meet their specific needs.</p>	
<b>Administrator</b>	<b>Phillip Russell</b>

### FY2003 –2004 Statistical Information

Type of Resident Training Programs	# of Programs FY03	# of Students FY03	# of Programs FY04	# of Students FY04
Municipal resident programs	278	3,372	239	2,932
Burn Building Support	32	N/A	18	N/A
Resident Instructor Orientation Workshops	27	333	35	444
Grant Programs*	12	324	11	197
Firefighter Candidate School	4	96	4	76
Industrial Courses	150	1,628	114	1,865
<b>Total #</b>	<b>503</b>	<b>5,753</b>	<b>409</b>	<b>5,514</b>

*\*Many grant programs are taught in the regions, but require resident staff instructors to teach them and provide equipment from the academy. We made 288 equipment trailer deliveries traveling 55,000 miles.*